



City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604

TDD/TTY: #711  
<https://reading.mi.us>

The City of Reading is looking for a qualified individual to fill a vacancy on the Reading City Council. The term of this vacancy will be from the date of appointment and will end when he, she, or their successor is elected at the November 2026 Election and the Board of Canvassers certifies the Election.

An individual wanting to be appointed to fill this vacancy, should be a registered elector of the City and have been a resident of the City for at least one year prior to his or her appointment to fill a vacancy.

Any individual wanting to be appointed to fill this vacancy should provide a Letter of Interest, as well as the attached Application for Appointment, to the City of Reading Clerk/Treasurer, 113 S. Main Street, PO Box 240, Reading, MI 49274 or email [kym@reading.mi.us](mailto:kym@reading.mi.us) by 5:00 pm on Wednesday, January 8, 2025.

In addition, you may drop your Letter of Interest and Application for Appointment in the **Secure Drop Box** located behind City Hall to the Southside of the middle door.

Questions in regards to this appointment may be directed to Kimberly Blythe, City Manager/Clerk/Treasurer by phone at 517/283-2604 or 517/398-4828 or email [kym@reading.mi.us](mailto:kym@reading.mi.us)

**“City of Reading is an Equal Opportunity Provider and Employer”**



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Any individual wanting to be appointed to fill a vacancy on a board or commission for the City of Reading should provide a Letter of Interest, as well as the attached Application for Appointment, to the City of Reading Clerk/Treasurer, 113 S. Main Street, PO Box 240, Reading, MI 49274.

An application for appointment may also be dropped off to Reading City Hall during normal business hours or placed in the secure drop box located in the walkway between City Hall and the Post Office.

Please contact Reading City Hall at 517-283-2604 or [ct@reading.mi.us](mailto:ct@reading.mi.us)

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**CITY OF READING  
BOARDS & COMMITTEE  
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

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1. Name \_\_\_\_\_ 2. Occupation \_\_\_\_\_

3. Employer \_\_\_\_\_ 4. email address \_\_\_\_\_

5. Home Address \_\_\_\_\_  
Street City Zip

6. Home Telephone \_\_\_\_\_ 7. Business Phone \_\_\_\_\_

8. Length of residency in Reading \_\_\_\_\_

9. List other community organizations/commissions that you are a member.

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10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

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\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Signature

**PLEASE RETURN THIS APPLICATION TO:** City of Reading  
113 S. Main Street  
PO BOX 240  
Reading, MI 49274  
Ph. 517-283-2604  
Fax 517-283-3601