

**READING CITY COUNCIL  
REGULAR MEETING  
TUESDAY, DECEMBER 13, 2011  
READING CITY HALL**

MEETING CALLED TO ORDER BY MAYOR DONIHUE AT 6:30 P.M.

**ROLL CALL:**

Everett, Wheeler, Cook, and Donihue were present. Kimberly Blythe, City Manager/Clerk/Treasurer and Karleen Marsh, Deputy Clerk/Treasurer were also present. Wheeler moved and Cook seconded to excuse Briggs because of illness. Carried 4 0

**GUESTS:**

See attached list.

**PLEDGE TO ALLEGIANCE**

**APPROVAL OF MINUTES:**

Cook moved and Everett seconded to approve the minutes of the November 15, 2011 meeting. Carried 4/0

**Approval of Financial Statements:**

Wheeler moved and Everett seconded to accept the financial statement as presented. Carried 4/0

**PAYMENT OF BILLS:**

Everett moved and Wheeler seconded to pay the Operating bills in the amount of \$243, 263.44. Carried 4/0

**CONSENT AGENDA:**

Everett moved, Wheeler seconded to accept the Consent Agenda as presented. Carried 4-0

Mayor Donihue introduced Jason Wade of OMC & Co. He attended the council meeting to review three points about the audit. The Audit objective, The results of the audit, and the key figures in the audit.

**CALL TO PUBLIC**

Larry Caldwell the owner of the property at 309 S. Main St, spoke to council about his desire to purchase the property at 107 E. Silver St . He wants to make an off street driveway. He made an offer to the council.

Betty Blount spoke about the very successful Old Fashioned Christmas. Many people attended Santa Land. Many memories were made. Over 500 children visited Santa and had their pictures taken.

## **OLD BUSINESS**

### **NEW BUSINESS**

Wheeler moved and Everett seconded to accept the 2010/2011 Audited Financial Statements from OMC & Co. 4/0

Wheeler moved Everett seconded to adopt Resolution 2011-6 to govern the use of ACH & Electronic Transactions.

Roll Call Vote: Yeas- Everett, Wheeler, Cook and Donihue  
Nays- 0

Wheeler moved and Everett seconded to Adopt the ACH and Electronic Transaction Policy dated December 13, 2011 and to place in the City of Reading Policy Manual.

Roll Call Vote: Yeas- Everett, Wheeler, Cook and Donihue  
Nays- 0

Everett moved and Wheeler seconded to amend the City of Reading Purchasing Policy to include addendum (a) an approved vendor list for which prior Council Approval is not necessary , i.e. recurring monthly bills.

Roll Call Vote: Yeas- Everett, Wheeler, Cook and Donihue  
Nays-0

Wheeler moved, Everett seconded that the Council move to reappoint Geri Kerspilo for a three year term on the Library Board beginning January 1, 2012 and ending December 31, 2014. Carried 4/0

Wheeler moved and Everett seconded to re-appoint Betty Cook to the Board of Review for a three Term beginning on January 1, 2012 through December 31, 2014

Carried 4/0

Everett moved and Wheeler seconded to re-appoint Dale Cook and Cyrus Cooper to the Planning Commission for 3 year terms beginning January 1, 2012 and ending December 31, 2014. Carried 4/0

Everett moved and Wheeler seconded to authorize the City Manager to purchase \$25 Chamber Dollars for all 8 City Employees. Carried 4/0

Wheeler moved and Everett seconded to approve the offer of \$1500.00 to Larry Caldwell for the property at 107 E. Silver St

Roll Call Vote : Yeas- Everett, Wheeler, Cook and Donihue Nays- 0

**CALL TO PUBLIC**

Kym reported on the meeting held here with MEDC, INE Railroad and The Anderson's.

Wheeler moved and Everett seconded to adjourn the meeting. Carried 4/0

Meeting adjourned at 7:20 pm.

The next meeting is January 10, 2012 at 6:30

Respectfully submitted,

L Karleen Marsh  
Deputy Clerk/Treasurer