

**READING CITY COUNCIL  
REGULAR MEETING  
TUESDAY June 8, 2021  
REMOTE ELECTRONIC ATTENDANCE  
ZOOM MEETING #8928756160**

**MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:30 P.M.**

**ROLL CALL:** Matthews, Penney, Matz and George  
Cheryl King, Deputy Clerk/Treasurer and Kimberly Blythe, City Manager/Clerk/Treasurer.  
**GUESTS:** Derek Bassage, Officer Rob Cooley

**PLEDGE TO ALLEGIANCE**

**CONSENT AGENDA**

-Penney moved, Matz seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting on May 11, 2021 and Special Meeting on May 26, 2021, Treasurer's Report & Financial Statements for April 2021 and payment of operating bills for May 2021 in the amount of \$140,477.46.

**ROLL CALL VOTE:** Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

**PUBLIC HEARING**

-Matthews opened hearing at 6:32pm to discuss **Public Hearing-Budget 2021/2022** This hearing is regarding the 2021/2022 Budget; citizens had the opportunity to ask questions regarding the upcoming budget and proposed expenditures and estimated revenues. A copy of the TIFA Budget and Fire Department Budget were also presented for discussion. Also, as part of the budget process water, sewer and refuse rate schedules were also discussed, which included minimal increases for all three. We have left the late fee for water, sewer and refuse the same as this last year's schedule. Also, there was discussion of the 2021 tax millage rate of 12.4951.

Penney moved, Matz seconded to close hearing at 6:37pm. Motion Carried (4-0)

-Matthews opened hearing at 6:37pm to discuss Parking Ordinance Amendments/Additions- There was discussion about the proposed Ordinances that would include a two-hour parking limit in the downtown business district between 9am-5pm, except in areas marked with different restrictions. It also would include no parking on any street between 2am-6am, for longer than fifteen minutes at any time of the year. There would also be the possibility of adopting by resolution restrictions for overnight parking in the downtown, including parking lots, unless by permit holders in designated areas. There would also be the establishment of a parking enforcement bureau which would authorize certain City Employees, as designated in the ordinance by job title to enforce the parking restrictions.

Matz moved, Penney seconded to close hearing at 6:52 pm. Motion Carried (4-0)

**FIRST CALL TO PUBLIC:**

-Councilman George shared concerns of having food cart in town, Derek Bassage felt that if City allowed multiple trucks in town that it could take away from his business. George also asked where the city was at in regards to tarp ordinances, to which was told that is still in progress.

## **OLD BUSINESS/Ongoing Business:**

### **NEW BUSINESS:**

-Penney moved, George seconded to approve the renewal of BRT Capital 3, LLC Adult Use Retail License for 112 S. Main Street

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Penney moved, Matz seconded to approve conditional authorization for an Adult Use Class C Grow to Frankfort Green LLC, for their location out at 116 Enterprise Drive.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Matz moved, Penney seconded to approve the Capital Improvement Plan, Resolution 2021-06, as recommended by the Planning Commission for Fiscal Years 2022-2027.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Penney moved, George seconded to adopt the Master Plan, Resolution 2021-07, as recommended by the Planning Commission.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Matz moved, Matthews seconded to adopt Ordinance 2021-01 General Parking Restrictions, that will prohibit parking on any residential streets between 2am-6am and also authorize city personnel other than police officers, as stated by title in the adopted ordinance, to issue parking citations.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Penney moved, Matz seconded to adopt Ordinance 2021-02 Amending Section 73.20 of Chapter 73 restricting daytime parking to a two-hour limit in the downtown between 9am-5pm, and allow for the establishment by resolution of paid permit parking spaces within the downtown.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-George moved, Matz seconded to approve Resolution 2021-08 to appoint Robert Jepson as Street Administrator for the City of Reading.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Matthews moved, George seconded to approve the quote for the equipment from SabreTech and also the quote of equipment and labor for installation from DMCI for the wireless links in an amount of \$5,580.82 plus the amount for the electrical hookup and to amend the 2020/2021 Budget accordingly for the installation of the additional cameras in the downtown.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Penney moved, Matz seconded to approve the Fiscal Year 2021/2022 Activity Budget as well as the Salary Schedule and approval of the TIFA Budget.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Matz moved, Penney seconded that Council set the 2021 millage rate at 12.4951 mills.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-George moved, Matz seconded to adopt Resolution 2021-09 for the water, sewer and refuse rate schedule for the 2021/2022 fiscal year to become effective July 1, 2021.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Penney moved, George seconded to give permission to accept bids for what office furniture may be worth something and scrap out what is not. This will be for the disposal of three large desk units, two bookshelves and 3-4 file cabinets. Motion Carried (4-0)

-Matthews moved Penney seconded that employees that have vacation time that expires before the end of FY 21 get either a payoff of that vacation time prior to year-end or they can choose a six-month extension of the time that will expire December 31, 2021 and the approval of payoff will be an additional amount of up to \$2,983.20 to the amended budget for payroll 2020/2021.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Penney moved, Matz seconded to accept Budget Adjustments and Fund Transfers to the 2020/2021 Budget as presented. ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Matz moved, Matthews seconded to adopt Resolution 2021-10 to extend the State of Emergency to allow for meetings by electronic remote attendance until December 31, 2021.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Matz moved, Penney seconded to declare June 19<sup>th</sup> as Juneteenth in the City of Reading. Motion Carried (4-0)

-Matthews moved, George seconded to accept the proposed TIFA Agreement with the City of Reading.

ROLL CALL VOTE: Yeas- George, Matthews, Penney, Matz. Nays- None Motion Carried (4-0)

-Matthews moved, Penney seconded to accept, with regrets, the resignation of Councilman Phil Rigden. Motion Carried (4-0)

-Matthews moved, Matz seconded to excuse Councilman Penney from the July 13, 2021 meeting. Motion Carried (3-0)

#### **FUTURE BUSINESS:**

-Increase in City owned rental property income.

-Tarp/Tent Ordinance

#### **SECOND CALL TO PUBLIC:**

-Councilman George inquired on Chamber Festival Days.

-Councilman Matz inquired about a tire pick up in the city.

-Next meeting will be Tuesday July 13, 2021 at 6:30 p.m. and will be both In-person and ZOOM.

-Matz moved, Penney seconded to adjourn the meeting. Motion Carried (4-0)

Meeting adjourned at 8:32 pm.

Respectfully Submitted,

Cheryl King, Deputy Clerk /Treasurer