



City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604

INVITATION TO BID

Date: July 9, 2026
To: All interested Tree Contractors
From: Bob Jepson, Maintenance Supervisor
Subject: Tree Removal, Trimming and Stump Grinding

History/Information:

The City of Reading has several old growth trees in our community that have been injured over the past couple years from prior storms and wind causing them to be potential problems for the community.

Scope of work:

The City of Reading is accepting bids for the removal of these trees, as well as dead limbs, and the grinding of the stumps. The Contractor will have to remove all brush from the site as well as stump grindings and stumps need to be ground to a depth of no less than 4 inches below existing grade. It will be the contractor's responsibility for all traffic control.

Administrative:

The company shall provide the City of Reading with an IRS form W-9 as well as certificates of insurance including workers compensation, general liability and proof of insurance for all vehicles/equipment used under the contract agreement.

The company shall be in compliance with all federal and state laws regarding licensing, equal opportunity employment, and all other governing rules or regulations.

The city does not pay in advance of work. The contractor will be paid within 30 days of completion.

Please Note: All bids are to have cost breakdown by location (i.e., cemetery, 107 W Cherry, 107 S Union).



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Deadline:

Bids for the City of Reading Tree Removal are to be submitted in a sealed envelope marked "Tree Bids" to Reading City Hall, 113 S. Main Street, PO Box 240, Reading, MI 49274 no later than 4:00 pm on Monday August 10, 2026.

Contact:

For further information please contact Bob Jepson, Maintenance Supervisor at (517)474-3473 or email bob@reading.mi.us

The City of Reading reserves the right to accept or reject any or all bids, the City of Reading reserves the right to remove any Street from the list and to waive irregularities in the RFP process and to award such bid or bids as is most advantageous to the City of Reading.



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All trees to be removed have been marked with an orange dot at the base of the tree.

5 trees located at Maplewood Cemetery (East) 5455 S Edon Rd (M49)
3 stumps located at Maplewood Cemetery (East) 5455 S Edon Rd (M49)

4 trees located at Maplewood Cemetery (West) 5455 S Edon Rd (M49)
2 trees trimmed at Maplewood Cemetery (West) 5455 S Edon Rd (M49)

4 trees located at 107 W Cherry St (Parking lot overflow)
3 large maple trees to be trimmed at 107 W Cherry St

2 trees North of 107 S Union St (On the west end of the West parking lot)

1 tree at 115 W Elm St

1 tree at the intersection of Railroad and Maple (401 Maple St)

1 tree at 312 W Silver St

Removal of dead limbs at all the above locations