

Reading City Cemeteries
Hillsdale County, Michigan
Monument Foundation Orders
Effective July 1, 2026

Foundations for permanent monuments and grave markers

When ordering a Foundation the following must be considered:

1. The width of a single grave space is forty-two (42) inches. Monument (including base) size for a single grave space cannot exceed thirty-six (36) inches across by fourteen (14) inches deep. The foundation must have a border (margin) of three (3) inches beyond the monument on all sides, for a maximum foundation size of forty-two (42) inches by twenty (20) inches. The owner of a lot with multiple adjoining grave spaces may authorize in writing to have a monument foundation extend onto these adjoining grave spaces to accommodate a larger monument, however the depth cannot exceed twenty (20) inches.
2. In Reading's Maplewood Cemeteries, above ground monuments and grave markers are always placed on the West end of grave spaces.
3. In most cases at Reading's Maplewood Cemeteries the main inscriptions on a monument are on the west side of the monument. In many cases, however, when a cemetery driveway is closer to the east side of a monument the inscriptions are placed on the east side of the monument.
4. Specify the north to south positioning of the Monument. (i.e. Centered on one grave site or centered on two grave sites)

Cost, delivery and installation:

1. The fee for foundations is 50¢ per square inch of the entire foundation with a minimum charge of \$300.
2. Orders for foundations may be placed at any time. Payment for the installation must be received before installation will occur.
3. All foundation installation work is done under the direction of the City of Reading.
4. The City of Reading will install foundations twice per year, weather dependent, and **plan** to have the installations happen:
 - A. So that monuments may be placed one week prior to the Memorial Day Weekend for orders and payments that are received by the City at least three weeks prior to the Memorial Day Weekend.
 - B. So that monuments may be placed at the end of September for orders and payments received by the City by the middle of September.
5. Arrangements may be made to have the City of Reading notify a monument dealer when the foundation is complete.