

**READING CITY COUNCIL
REGULAR MEETING
Tuesday, January 13, 2026
City Hall Council Chambers**

MAYOR PENNEY CALLED THE MEETING TO ORDER AT 6:30 P.M. AND LED THOSE IN ATTENDANCE WITH THE PLEDGE OF ALLEGIANCE.

ROLL CALL: George, Crank, Gary, Matz, and Penney present. Also present, Kimberly Blythe, City Manager/Clerk/Treasurer; Grace VanCamp, First Deputy Clerk/Treasurer/Zoning Administrator; Melani Matthews, Deputy Clerk/Treasurer/Cemetery Administrator; Guests: Steve Nemeth and Karen Scugoza

Matz moved, Crank seconded to approve the agenda as presented. Motion carried (5-0).

CONSENT AGENDA

Matz moved, Gary seconded to approve the Consent agenda as presented, which includes the minutes from the Regular Meeting of December 9, 2025, the Treasurer's Report and Financial Statements for November, 2025, payment of operating bills for December 2025 in the amount of \$149,771.30.

ROLL CALL VOTE: Yeas – George, Crank, Gary, Matz, and Penney; Nays – None; Absent – None. Motion carried (5-0).

COMMUNICATIONS TO COUNCIL – None

FIRST CALL TO THE PUBLIC

- No public comment

OLD/ONGOING BUSINESS

A. MELS (Michigan/East/Lynn/Strong) Project Updates

- No new updates

NEW BUSINESS

A. Resolution 2026-01 – Compliance of PA 152 of 2011

- Matz moved, Crank seconded to adopt Resolution 2025-01, electing the annual exemption option as permitted under 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act.

ROLL CALL VOTE: Yeas – George, Crank, Gary, Matz, and Penney; Nays – None; Absent – None. Motion Carried (5-0).

B. Resolution 2026-02 – Adding Deputy Clerk/Treasurer/Cemetery Administrator to Bank Accounts

- Gary moved, Matz seconded to adopt Resolution 2026-02, authorizing the addition of Melani Matthews, Deputy Clerk/Treasurer/Cemetery Administrator, as a signatory on all City bank accounts.

ROLL CALL VOTE: Yeas – George, Crank, Gary, Matz, and Penney; Nays – None; Absent – None. Motion Carried (5-0).

C. 2026 Meeting Schedule adoption and acknowledgement of receipt of the Rules of Order and the Ethics & Conflict of Interest Policy

- Crank moved, Matz seconded to adopt the 2026 Meeting Schedule as presented and acknowledge receipt and review of the Rules of Order and the Ethics and Conflict of Interest Policy. Motion Carried (5-0).

D. Approval of Early Voting Plan with Hillsdale County

- Crank moved, Matz seconded to authorize execution of the County Agreement for Early Voting Precinct with Hillsdale County for the 2026 election cycle, as presented. ROLL CALL VOTE: Yeas – George, Crank, Gary, Matz, and Penney; Nays – None; Absent – None. Motion Carried (5-0).

E. Next Regular Meeting – Tuesday, February 10, 2026, 6:30 PM Council Chambers

F. Other

- Councilman George asked about the school funding for the school resource officer; that needs to be addressed with the school
- Councilman Crank asked about the Fire Department and what the newest updates were. Kym will look into everything and email council; she updated with what is currently known.

SECOND CALL TO THE PUBLIC

- No public comment

Matz moved, Crank seconded to adjourn the meeting. Motion carried (5-0).

Meeting adjourned at 6:53 P.M.

Respectfully submitted,

Melani Matthews, Deputy Clerk/Treasurer/Cemetery Clerical Adm