

City of Reading
Resolution 2025-06

WHEREAS, the Reading City Council has heretofore by ordinance established miscellaneous fees and rates and,

WHEREAS the several ordinances which set forth the rates so established provide that the same may be modified or amended from time to time by resolution of Reading City Council, and

WHEREAS, The Reading City Council has reviewed information relative to the existing miscellaneous fees and rates and has determined that the same should be modified.

NOW, THEREFORE, BE IT RESOLVED that the following rates and fees are hereby established effective July 1st, 2025, until the same shall be modified or amended by subsequent resolution of the Reading City Council:

<i>Application/Form</i>	<i>Description</i>	<i>Fee</i>
Fee Type	Clerk	
Photocopies	Per Page (Black & White)	\$ 0.25
	Per Page (Color)	\$ 1.00
Notary Service		\$ 5.00
Voter Registration/Absent Voter List	Per Schedule	\$5-\$58
NSF/Returned check/payment fee	Fee for returned check or payment	\$ 35.00
Dog License	Established by County	
Fax fee	Per Page	\$ 0.35
Unsolicited Incoming Fax	Per Page	\$ 2.00
Marriages performed by the Mayor		\$ 25.00
Mobile Food Vendor	Annual Application Per Calendar Year	\$ 25.00
Transient Merchant License	Annual Application Per Calendar Year	\$ 25.00
	Zoning Administrator	
Marihuana License	Annual License	\$ 5,000.00
Marihuana Application	Application	\$5,000.00
Rezoning	Petition to Amend Zoning Ordinance	\$ 400.00
Conditional Use/Special Use	Permit	\$ 400.00
Site Plan Review	Permit	\$ 25.00
Compliance & Site Plan Review Permit Fee	Permit	\$ 25.00
Use & Occupancy Fee	Application	\$ 50.00
Variance Request - Board of Appeals		\$ 400.00
Zoning Permit	Permit	\$ 25.00
Lot splits/Land Division	Per Parcel	\$ 150.00
Parcel Combination	Per Parcel	\$ 150.00
Copy of Zoning Ordinance		\$ 35.00
Copy of Property Record Card	Other than owner - per parcel	\$ 2.00

Copies of all other documents	Per Page (Black & White)	\$ 0.25
	Per Page (Color)	\$ 1.00
Fire Department		
Fire Report	Per Report	\$ 5.00
Water Purchase	Resident - per 1,000 gal	\$ 3.90
Water Purchase	Non-Resident - per 1,000 gal	\$ 6.80
Police Department		
Accident/Police Report	Per Report	\$ 5.00
Background Checks	Per Hour	\$ 25.00

This resolution was introduced by Gary and supported by Matz

The resolution declared adopted by the following roll call vote:

YEAS: George, Crank, Gary, Matz, Penney

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Reading City Council at a meeting held on June 24, 2025, in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended.

Kimberly Blythe, City Manager/Clerk/Treasurer
City of Reading, Michigan