

**City of Reading**  
**Resolution 2025-06**

WHEREAS, the Reading City Council has heretofore by ordinance established miscellaneous fees and rates and,

WHEREAS the several ordinances which set forth the rates so established provide that the same may be modified or amended from time to time by resolution of Reading City Council, and

WHEREAS, The Reading City Council has reviewed information relative to the existing miscellaneous fees and rates and has determined that the same should be modified.

NOW, THEREFORE, BE IT RESOLVED that the following rates and fees are hereby established effective July 1<sup>st</sup>, 2025, until the same shall be modified or amended by subsequent resolution of the Reading City Council:

<b><i>Application/Form</i></b>	<b><i>Description</i></b>	<b><i>Fee</i></b>
<b>Fee Type</b>	<b>Clerk</b>	
<b>Photocopies</b>	Per Page (Black & White)	\$ 0.25
	Per Page (Color)	\$ 1.00
<b>Notary Service</b>		\$ 5.00
<b>Voter Registration/Absent Voter List</b>	Per Schedule	\$5-\$58
<b>NSF/Returned check/payment fee</b>	Fee for returned check or payment	\$ 35.00
<b>Dog License</b>	Established by County	
<b>Fax fee</b>	Per Page	\$ 0.35
<b>Unsolicited Incoming Fax</b>	Per Page	\$ 2.00
<b>Marriages performed by the Mayor</b>		\$ 25.00
<b>Mobile Food Vendor</b>	Annual Application Per Calendar Year	\$ 25.00
<b>Transient Merchant License</b>	Annual Application Per Calendar Year	\$ 25.00
	<b>Zoning Administrator</b>	
<b>Marihuana License</b>	Annual License	\$ 5,000.00
<b>Marihuana Application</b>	Application	\$5,000.00
<b>Rezoning</b>	Petition to Amend Zoning Ordinance	\$ 400.00
<b>Conditional Use/Special Use</b>	Permit	\$ 400.00
<b>Site Plan Review</b>	Permit	\$ 25.00
<b>Compliance &amp; Site Plan Review Permit Fee</b>	Permit	\$ 25.00
<b>Use &amp; Occupancy Fee</b>	Application	\$ 50.00
<b>Variance Request - Board of Appeals</b>		\$ 400.00
<b>Zoning Permit</b>	Permit	\$ 25.00
<b>Lot splits/Land Division</b>	Per Parcel	\$ 150.00
<b>Parcel Combination</b>	Per Parcel	\$ 150.00
<b>Copy of Zoning Ordinance</b>		\$ 35.00
<b>Copy of Property Record Card</b>	Other than owner - per parcel	\$ 2.00

<b>Copies of all other documents</b>	Per Page (Black & White)	\$	0.25
	Per Page (Color)	\$	1.00
<b>Fire Department</b>			
<b>Fire Report</b>	Per Report	\$	5.00
<b>Water Purchase</b>	Resident - per 1,000 gal	\$	3.90
<b>Water Purchase</b>	Non-Resident - per 1,000 gal	\$	6.80
<b>Police Department</b>			
<b>Accident/Police Report</b>	Per Report	\$	5.00
<b>Background Checks</b>	Per Hour	\$	25.00

This resolution was introduced by Gary and supported by Matz

The resolution declared adopted by the following roll call vote:

YEAS: George, Crank, Gary, Matz, Penney

NAYS: None

ABSENT: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Reading City Council at a meeting held on June 24, 2025, in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended.

Kimberly Blythe, City Manager/Clerk/Treasurer  
City of Reading, Michigan