

**READING CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 13, 2025
City Hall Council Chambers**

MEETING CALLED TO ORDER BY MAYOR PENNEY AT 6:30 P.M.

PLEDGE TO ALLEGIANCE

ROLL CALL: George, Crank, Gary, Matz & Penney are present. Also present, Kimberly Blythe, City Manager/Clerk/Treasurer; Grace VanCamp, First Deputy Clerk/Treasurer/Zoning Adm; and Sgt. Cooley

Guests: Melani Matthews, KariJo Rinard, and Steve Nemeth

CONSENT AGENDA

-Matz moved, Gary seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting of April 8, 2025, as well as the Treasurer's Report and Financial Statements for March 2025, payment of operating bills for April 2025 in the amount of \$170,733.82 as well as receive, and file the TIFA/PC Packet for April, 2025.

ROLL CALL VOTE: Yeas- George, Crank, Gary, Matz and Penney

Absent-None, Nays- None. Motion Carried (5-0)

Communications with the Council

N/A

First Call to Public:

No Comments

OLD BUSINESS/ONGOING BUSINESS

- **MELS (Michigan/East/Lynn/Strong) Project Updates-** Michigan St main line water main is installed generally from Chestnut St to railroad and from a point east of railroad to where the proposed main is to tie into an existing 6" main
- Mead is currently preparing to pressure test the main that has been installed.
 - They were addressing a fitting today that the needed attention prior to putting it under pressure.
 - When they are ready for pressure test, we will witness the mains under pressure by monitoring a pressure gage that is to hold 150 psi for 2 hours per AWWA
- Mead reported that storm sewer manholes for Michigan St are anticipated to be delivered this week.
- Upon completion of Michigan St water main mainline testing, Michigan St storm sewer installation will begin.

Mead was reminded of the overall schedule earlier this week and the sensitivity to Strong St completion prior to students returning from summer recess. While the did concede that Michigan St will not be completed by June 1st, they remain confident that the overall project work will be completed on time.

NEW BUSINESS

A. GSRP – Little Free Libraries: Book Container at Water Works Park

-Crank moved, Matz seconded to approve the placement of a book-box near the pavilion at Water Works Park, as a participating location for GSRP's Little Free Libraries Program, and expenses for Book-Box being paid for by June's Place Thrift Shop. (Motion Carried 5-0)

Junes Place Thrift Shop purchased a "Book Box" and was looking for permission to place at Water Works Park near the pavilion facing Main Street

B. Appointment of Council Representative on Fire Board

-Matz moved, Gary seconded to ratify the Mayor's appointment of Todd Crank to the vacancy on the Reading Fire Board for the remainder of the term. Motion carried (5-0)

The appointment was necessary due to the recent resignation of Charles George from the Reading Fire Board, Todd Crank graciously agreed to the appointment.

C. Set Budget Hearing for 2025/2026 Budget

-Gary moved, Matz seconded that the Council set the Budget Hearing as part of the Regular Meeting, June 10, 2025, at 6:30 p.m. Motion Carried (5-0)

Proposed budget, utility rate increases, cemetery fees and rules, miscellaneous charges, 2025 tax millage rate, and CIP Plan.

D. BRT Capital (Joyology/SMILEZ) License Renewal

-Crank moved, Matz seconded to re-new the license for BRT Capital LLC (dba SMILEZ aka Joyology) upon approval of the Planning Commission's approval of the new signage, to be effective August 12, 2025-August 12, 2026.

ROLL CALL VOTE: Yeas- George, Crank, Gary, Matz and Penney
Absent-None, Nays- None. Motion Carried (5-0)

BRT Capital 3, LLC has applied for a renewal as well as there are modification(s) to their license stakeholder listing. This application is for their Adult Use Retailer license renewal to be effective August 12, 2025-August 12, 2026. The modification to the license is the addition and removal of stakeholders.

E. Resolution updating Bank Information

-Gary moved, George seconded to approve Resolution 2025-02, authorizing Mayor Chad Penney and Clerk/Treasurer Kimberly Blythe to sign, adding Grace VanCamp, First Deputy Clerk/Treasurer as a signatory on all City Bank Accounts.

A Resolution is need for financial institutions to process the addition of Grace VanCamp, First Deputy Clerk/Treasurer as a signatory to all city bank accounts.

F. Next Meeting – June 10, 2025, at 6:30 P.M.

- G. Other- Councilor Matz was checking on the Port-Potty for Waterworks Park and one will be ordered for delivery prior to Memorial Weekend.

SECOND CALL TO PUBLIC

No Comment

- Matz moved, Crank seconded to adjourn the meeting. Motion Carried (5-0)
Meeting adjourned at 6:56 pm.

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk/Treasurer