

**READING CITY COUNCIL  
REGULAR MEETING  
TUESDAY, APRIL 8, 2025  
City Hall Council Chambers**

**MEETING CALLED TO ORDER BY MAYOR PENNEY AT 6:30 P.M.**

**PLEDGE TO ALLEGIANCE**

**ROLL CALL:** George, Crank, Gary, Matz & Penney are present. Also present, Kimberly Blythe, City Manager/Clerk/Treasurer; Grace VanCamp, First Deputy Clerk/Treasurer/Zoning Adm; and Sgt. Cooley

Guests: Melani Matthews, Brian Harris, Kaley Rinehart, and Steve Nemeth

**APPROVAL OF AGENDA**

-Matz moved, Gary seconded to approve the agenda as presented.

Motion Carried (5-0)

**CONSENT AGENDA**

-Crank moved, Matz seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting of March 11, 2025, as well as the Treasurer's Report and Financial Statements for February 2025, payment of operating bills for March 2025 in the amount of \$32,762.02, as well as receive, and file the TIFA/PC Packet for March, 2025.

ROLL CALL VOTE: Yeas- George, Crank, Gary, Matz and Penney

Absent-None, Nays- None. Motion Carried (5-0)

**Communications with the Council**

N/A

**First Call to Public:**

No Comments

**OLD BUSINESS/ONGOING BUSINESS**

**MELS (Michigan/East/Lynn/Strong) Project Updates**

Two impromptu construction meetings were held to determine relocating the watermain on Michigan Street from where it was originally proposed in the engineering plans and it was decided to place the watermain under Michigan Street as opposed to in the terrace between the curb and sidewalk due to so many obstacles being in the way.

**NEW BUSINESS**

**A. 2025 Mowing Bids**

-Gary moved, Matz seconded to contract for mowing with Frontier Lawn Care LLC, to mow Lagoons, Pavilion on Michigan Street & Alley, Rotary Park, Lots on Main & Silver, Main & Cherry and Lot on W. Cherry, Enterprise Drive, and Waterworks Park for the 2025 Mowing Season. Also, to contract with Triple E Lawn Care & Snow Removal LLC to mow East and West Maplewood Cemeteries as well as Fall Clean Up for both East and West Maplewood Cemeteries, WTP, Magic Square, Detention Pond, and Michigan Street Well for the 2025 Mowing Season.

ROLL CALL VOTE: Yeas- George, Crank, Gary, Matz and Penney Absent-None, Nays- None.

Motion Carried (5-0)

**B. City Hall Bathroom & Storage Room Renovations**

-Crank moved, Gary seconded to approve the quote from Home Depot for the Renovations of the storage area, which includes painting, flooring, as well as creating a larger double door opening into the storage area for better access, in the amount of \$13,963.61 and to table the quote and work for the bathroom. The quote for the bathroom was tabled.

ROLL CALL VOTE: Yeas- George, Crank, Gary, Matz and Penney

Absent-None, Nays- None. Motion Carried (5-0)

There was considerable discussion regarding the quotes and associated costs for the proposed services. Council members were informed that it is often difficult to find individuals or contractors willing to both conduct a site visit and subsequently submit a formal quote. The lack of architectural or engineered specifications further complicates the process, making it challenging to compare bids accurately or evaluate them on a consistent basis. Some individuals compared the project to personal experiences with do-it-yourself bathroom renovations and cost. City staff will continue to explore alternative options for completing the necessary renovations and maintenance at City Hall.

**C. Exterior Doors for City Hall Complex:**

No action/discussion as we did not receive an updated quote for the replacements and upgrades as needed.

**D. Proclamation – Autism Acceptance Month**

-Crank moved, Matz seconded that Council ratify the mayor's proclamation recognizing April as Autism Acceptance Month. Motion Carried (5-0)

Next Meeting: Tuesday, May 13, 2025, at 6:30 pm

**SECOND CALL TO PUBLIC**

There was discussion regarding the MELS project and access to driveways and Spring Clean-Up

- Crank moved, Matz seconded to adjourn the meeting. Motion Carried (5-0)

Meeting adjourned at 7:17 pm.

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk/Treasurer