

**READING CITY COUNCIL  
REGULAR MEETING  
TUESDAY, November 12, 2024  
City Hall Council Chambers**

**MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:30 P.M.**

**PLEDGE TO ALLEGIANCE**

**ROLL CALL:** George, Matz, VanCamp, Penney, and Matthews are present. Also present, Kimberly Blythe, City Manager/Clerk/Treasurer and Chief Stolberg.

Guest: Todd Crank, James Clabaugh, Simon Clabaugh, Chris Gary, Chris Clabaugh and Keisha Champion. Kevin Holley joined ZOOM.

**APPROVAL OF AGENDA**

-Penney moved, VanCamp seconded to approve the agenda as presented.

Motion Carried (5-0)

**Communications with the Council**

Agenda stated correspondence from Region II, but was omitted from council Packet, so will be included in December's. So, no correspondence was presented at this meeting.

**FIRST CALL TO THE PUBLIC**

There were concerns shared regarding the stealing of campaign signs as well as concerns regarding the integrity of the City Council.

**CONSENT AGENDA**

-Matz moved, Penney seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting of October 8, 2024, as well as the Treasurer's Report and Financial Statements for September 2024, payment of operating bills for October 2024 in the amount of \$70,254.45 as well as receive and file the Library Board Minutes from August, 2024.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews Absent-None  
Nays- None. Motion Carried (5-0)

**OLD BUSINESS/ONGOING BUSINESS**

**MELS (Michigan/East/Lynn/Strong) Project Updates** closed on the loan with USDA on Wednesday, November 6, 2024, as well as we held our first Pre-Construction Meeting which was a requirement of both MEDC (Grant Funds) as well as USDA (Loan Funds) for this project. MEAD Brothers Construction from Springport, MI were at the meeting as well as Matt Taylor, MT Engineering, Reps from MEDC and USDA. They presented a lot of information to review and go over regarding Pay Requests, Davis Bacon Requirements for the contractor for Prevailing wage reporting as well as strict rules and requirements regarding any change orders for the project and the requirement of approval by both agencies before proceeding with any changes to the original/approved contract. MDOT was also attended via ZOOM, and all paperwork with them is finalized, and we received notice from SIGMA that our MDOT Grant Funds of \$250,000 for this project will be in our account on November 12, 2024. There will not be a lot of things done this winter, and most likely will not see much activity until early Spring, however staff will be contacting residents in the project area to have agreements signed for the service line replacement as well as a MOU for the sidewalk replacement.

**Lease-Reading Community Schools -Softball Field**

-VanCamp moved, Matz seconded to approve the Lease Agreement, with final amendments, as presented. Motion carried (5-0)

**SRO-Reading Community Schools-Memorandum of Agreement-(MOA)** the city attorney is currently drafting this MOA we may need to have a quick Special Meeting to approve. We have hired an individual that will start the week of November 17, 2024. And they will be riding around and working alongside Eric and Rob to get a feel for the area, until all details are ironed out with the school for agreement and this individual can get the necessary training and begin working in the school.

**NEW BUSINESS**

**JABBS LLC, dba Green Tree Relief-MRTMA Renewal**

-Penney moved, Matz seconded -for the approval of JABBS LLC, dba Green Tree Relief-MRTMA Renewal for an Adult Use Marihuana Retailer License to be effective for January 9, 2025-January 9, 2026.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews Absent-None  
Nays- None. Motion Carried (5-0)

**JABBS- License Renewal at 119 Enterprise Drive-Adult Use Grow Class B**

-VanCamp moved, Matz seconded to approve the renewal of JABBS LLC, dba Green Tree Relief for an Adult Use Class B Grow License to be effective January 9, 2025-January 9, 2026.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews Absent-None  
Nays- None. Motion Carried (5-0)

***2024 Winter Tax Collection-Interest/Penalty after 02/14/2025:***

-VanCamp moved, Penney seconded to waive the interest and penalty of the 2024 Winter Tax Bills between February 15, 2025, and February 28, 2025.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews Absent-None  
Nays- None. Motion Carried (5-0)

**Employee Christmas Gift:**

-Penney moved, Matz seconded to approve a Monetary Christmas Gift to fourteen city employees of \$216.57 in an amount totaling \$3031.98.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews Absent-None  
Nays- None. Motion Carried (5-0)

**Future Business-** Application for Adult Use Retailer, Employee Handbook updates/amendments Purchasing Policy Updates, Re-Appointments to Boards and January 2025 Meeting Dates

**SECOND CALL TO PUBLIC**

It was mentioned that there were improvements made to a rental house on Lynn Street again. There was further mention about the integrity of the City Council and “doing the right thing”.

-VanCamp moved, Matz seconded to adjourn the meeting. Motion Carried (5-0)

Meeting adjourned at 6:48 pm

Respectfully Submitted,  
Kimberly Blythe, City Manager/Clerk/Treasurer