

READING PLANNING COMMISSION

CITY OF READING, MI

June 24, 2024

The meeting was called to order by chair, Chuck Hartshorn, at 6:31 PM at Reading City Hall. Present were Chuck Hartshorn, Melani Matthews, Adrien Miller, Frank Oddou, and Chad Penney. Absent was Warren Bartles. Also present were Ben Wheeler and Hannah Tunis.

Chad made a motion, seconded by Melani, to excuse Warren from the meeting. Motion carried 5-0.

Chuck opened the public hearing to discuss the Capital Improvement Plan at 6:32 PM. Commissioners discussed the various Capital Improvement items that are planned for the next five years and the proposed costs associated with these items. Melani made a motion, seconded by Chad, to close the public hearing. Motion carried 5-0. Public hearing closed at 6:50 PM.

Melani made a motion, seconded by Chad, to recommend to City Council the adoption of the Capital Improvements Plan. Motion carried 5-0.

Chad made a motion, seconded by Adrien, to approve the May minutes. Motion carried 5-0.

PUBLIC COMMENTS: Chuck apologized for failing to ensure Marty DuBois was included in the email sent out with the Hoop House denial letter. He had also apologized directly to Marty. Adrien mentioned that some of the links in the agenda didn't open for her - it's most likely firewalls on her end that prevent them from opening.

OLD BUSINESS: Redevelopment Ready Communities; no updates. Chuck asked Ben to send him an email early in the week to remind him to review.

NEW BUSINESS: We have two applications to review from people desiring to fill the empty seat on the Planning Commission and TIFA boards. Stewart Matz and Hannah Tunis each submitted an application. After review of the applications, Chad made a motion, seconded by Adrien, to recommend Hannah Tunis be appointed by the City Council to serve on the Planning Commission and TIFA Boards. Motion carried 5-0.

Next meeting: Monday, July 22, 2024

ZONING ADMINISTRATOR REPORT: Ben would like to see about getting someone else to handle part of the Zoning Administrator job. He tends to get pulled away from the tasks he wants to complete by zoning "emergencies" and having someone else available to handle these would ensure he can get the things accomplished that we hired him to do.

We had no public comment and no further comments from commissioners.

Melani made a motion, seconded by Frank, to adjourn the meeting. Motion carried 5-0. Meeting adjourned at 7:10 PM.

Minutes respectfully submitted by Melani Matthews, in Warren's absence.