

READING PLANNING COMMISSION

CITY OF READING, MI

January 29, 2024

The meeting was called to order by chair, Chuck Hartshorn, at 6:33 p.m. at Reading City Hall. Present were Chuck Hartshorn, Chad Penney, Warren Bartels, Melani Matthews, Adrien Miller, and Frank Oddou. Absent: none. Also present were Alan Beeker and Ben Wheeler. Chad made a motion, seconded by Melani, to approve the last minutes of August 28th. Motion carried 6-0. The agenda was accepted as presented. Public comment: none.

NEW BUSINESS—Election of officers. Chuck made a motion, seconded by Adrien, to maintain the same slate of officers as in 2023, being Chuck Hartshorn (Chair), Chad Penney (Vice chair), and Warren Bartels (Secretary). Nominations were accepted. Motion carried 6-0.

Annual Report of 2023—After review, Chad made a motion, seconded by Chuck, to approve the 2023 Annual Report. Motion carried 6-0.

2024 Annual Goals—1) Site plan requirements will be reviewed and developed for use. 2) Commercial site plans will be worked on. 3) Further recreational development will be pursued, especially around the pavilion site.

107 Enterprise Drive—Chuck shared that 167 feet of curb had been cut out by Gillespie's. He was also concerned about waste water, with possible chemicals or oil, runoff. Discussion ensued about whether curb cut outs fall under Zoning regulation and jurisdiction. Several members thought state or federal laws could regulate these concerns. Alan shared that the Zoning Ordinance does not state anything about cutouts. Alan had approved an engineered drawn up site plan that met our regulations. If cutouts were shown or not, we had already approved the plan. It was felt that we need to see this as a learning situation. We should develop a checklist to assist with future requests and development. It was felt a scaled drawing would be more helpful than rough, hand drawn sketches in applications. Alan has drafted a letter at the attorney's recommendation to send to Gillespie's which will be sent to the City Manager, Kym Blythe, first. Ben, Alan, and Kym will work on following up on concerns.

OLD BUSINESS: none.

ZONING ADMINISTRATOR REPORT: Alan shared that he is retiring, effective February 1st. The commission thanked him for his work with us on behalf of Reading. As a former Administrator, Ben has volunteered to fill in as an interim Administrator.

COMMISSIONER COMMENTS: Adrien had a concern about the random flow of comments, and that it might be helpful to keep things moving on track more formally,

NEXT MEETING: February 26, 2024. Melani made a motion, seconded by Adrien, to adjourn at 7:43. Motion carried 6-0.