

CITY OF READING

RESOLUTION NO. 2023-13

A RESOLUTION TO SET THE APPLICATION AND INSPECTION FEES FOR OBTAINING A USE AND OCCUPANCY PERMIT FROM THE CITY OF READING.

WHEREAS the Reading City Council has adopted an ordinance requiring certain owners and occupants of properties located within the City of Reading to obtain a use and occupancy permit from the City under circumstances set forth in such ordinance; and

WHEREAS in furtherance of said ordinance the Reading City Council desires to set an application fee to be paid by individuals and entities applying for such use and occupancy permits in order to help offset the administrative costs incurred by the City to process such applications and to conduct the associated inspections and re-inspections of the premises;

NOW, THEREFORE, IT IS HEREBY RESOLVED that pursuant to Section 6 of the aforementioned ordinance, the Reading City Council hereby establishes non-refundable fees to be paid by applicants for a use and occupancy permit pursuant to the aforementioned ordinance to cover the City's administration costs, inspection costs, and re-inspection costs, as follows:

- (1) A nonrefundable permit fee of \$50.00 to be paid at the time the application for an occupancy permit is submitted to the City; and
- (2) A nonrefundable re-inspection fee of \$25.00 to be paid at the time of scheduling of each required re-inspection of the premises that is necessary in order to secure the issuance of an occupancy permit.

The foregoing Resolution was duly adopted at a regular meeting of the Reading City Council held on the 12th day of December, 2023.

Melani Matthews, Mayor

Kimberly Blythe, City Clerk