

**CITY OF READING
NOTICE OF ADOPTION**

ORDINANCE #2023-01

CITY OF READING – ORDINANCE PROHIBITING THE USE AND OCCUPANCY OF ANY STRUCTURE OR PREMISES, EXCEPT FOR A STRUCTURE OR PREMISES THAT IS USED AND OCCUPIED BY THE OWNER AS THEIR PRINCIPAL RESIDENCE, WITHOUT APPLYING FOR AND OBTAINING A USE AND OCCUPANCY PERMIT FROM THE CITY’S IPMC CODE OFFICIAL, AND PROVIDING FOR PROCEDURES FOR THE APPLICATION, ISSUANCE, AND FEES FOR SUCH USE AND OCCUPANCY PERMITS ALONG WITH A PENALTY FOR VIOLATIONS.

Notice is hereby given that the Reading City Council adopted an ordinance titled, “[a]n Ordinance to require that no person may use or occupy any structure or premises located within the City of Reading, Michigan, without applying for and obtaining a use and occupancy permit from the City’s designated code official pursuant to the International Property Maintenance Code as adopted by the City of Reading; to provide for an exception for a structure or premises that is used and occupied by the owner as their principal residence; to establish procedures for applying for and issuing such permits; to provide for the establishment of a permit application fee; and to provide a penalty for a violation.”

Summary of Ordinance

The ordinance provides that it is unlawful for any person to enter into or permit or suffer the use or occupancy of any structure or portion thereof located in the City of Reading without having first obtained a valid use and occupancy permit from the City’s code official, or his or her designee, pursuant to the International Property Maintenance Code (IPMC) as adopted by the City of Reading. The Ordinance further provides procedures for permit applications, along with the applicable fees, and provides that upon receipt of a permit application the premises shall be inspected by the code official or his or her designee, to determine if the premises is in compliance with the applicable provisions of the IPMC as adopted by the City before issuing a permit. The Ordinance additionally provides that if the inspection reveals that repairs or modifications must be completed to bring the premises into compliance with the requirements of the IPMC, a temporary use and occupancy permit may be issued by the Code Official for a period of up to six months, to provide for time to complete the necessary repairs or modifications. Use and occupancy permits issued pursuant to the Ordinance are valid until there is a change of the occupants of the structure or premises that occurs more than three (3) years after the issuance of the permit. The Ordinance specifically exempts from its permit requirements those structures or premises that are used and occupied by the owner as their principal residence. Violations of the Ordinance shall constitute a municipal civil infraction.

The Ordinance shall take effect on January 3, 2024, or ten (10) days from the date of publication of this Notice of Adoption, whichever is later.

A copy of the Ordinance may be inspected at Reading City Hall, 113 S. Main Street, Reading, Michigan 49274 between the hours of 8:00 a.m. and 12:00 p.m. and 1:00 p.m. and 5:00 p.m., Monday through Thursday and may be viewed on the City's website at www.reading.mi.us.

The foregoing Ordinance was duly adopted at a meeting of the Reading City Council held on the 14th day of November, 2023.

Melani Matthews, Mayor
Kimberly Blythe, City Clerk/Treasurer