

**READING CITY COUNCIL
REGULAR MEETING
TUESDAY June 13, 2023
City Hall Council Chambers**

MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:30 P.M.

ROLL CALL: Matthews, George, Matz, VanCamp & Penney. Kimberly Blythe, Manager/Clerk/Treasurer, Sgt Cooley and Brad Wright, Fire Chief

Guest: Stephanie Ankney and Mark Wiley, County Commissioner

PLEDGE TO ALLEGIANCE

CONSENT AGENDA

-Penney moved, Matz seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting on May 9, 2023 & Special Meeting May 22, 2023. Payment of operating bills for May 2023 for \$132,322.53, Treasurer's Report and Financial Statements April 2023, TIFA Board Packet from May 2023 and Planning Commission Meeting Minutes from March 27, 2023.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews Nays- None.

Motion Carried (5-0)

FIRST CALL TO PUBLIC:

Mark Wiley, County Commissioner updated Council and Guests on the most recent Commissioners meeting and stated that Courthouse renovations are progressing, and they will get an update at their June 27th meeting from the contractors doing the work. The Commissioners are still working on funding for the 800 MHz radio systems. They had their Truth in Taxation Meeting and approved their 2023 Millage Rates. Also, mentioned that there will be a Public Hearing at their June 27th meeting to discuss the possibility of dissolving the County Planning Commission.

PUBLIC HEARING – F/Y 2023/2024 Budget/Millage/Rate Schedule Hearing/CIP:

Mayor Matthews called the public hearing to order at 6:45pm. to discuss his hearing is regarding the 2023/2024 Budget; citizens had the opportunity to ask questions regarding the upcoming budget and proposed expenditures and estimated revenues. A copy of the TIFA Budget and Fire Department Budget were also presented for discussion. Also, as part of the budget process water, sewer and refuse rate schedules were also discussed, which included minimal increases for all three. Also, there was discussion of the 2023 tax millage rate of 12.4063.

Matz moved, Penney seconded to close public hearing at 6:58 pm. Motion Carried (5-0)

OLD BUSINESS: NONE

NEW BUSINESS:

FY 2023/2024 Budget Resolution

-Penney moved, Matz seconded to approve Resolution 2023-06 the Fiscal Year 2023/2024 Activity Budget as well as the Salary Schedule.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews Nays- None.

Motion Carried (5-0)

-Matz moved, VanCamp seconded to raise the Election Inspector Pay to \$18/Hour beginning July 1, 2023. This will include the Chairperson's Pay, as well.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews Nays- None.

Motion Carried (5-0)

2023 Millage Rate

-Penney moved, Matz seconded to set the 2023 millage rate at 12.4063 mills, which is the same as 2022 Millage Rate.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews Nays- None.

Motion Carried (5-0)

Rate Schedule-Water/Sewer/Refuse 2023/2024-Resolution 2023-07

-VanCamp moved, Matz seconded to adopt Resolution 2023-07 for the water, sewer and refuse rate schedule for the 2023/2024 fiscal year to become effective July 1, 2023.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews Nays- None.

Motion Carried (5-0)

TIFA Agreement for Services 2023/2024

-Penney moved, George seconded to approve the TIFA agreement as presented between the City and TIFA for services provided as well as for payment of streetlight utilities in the downtown and Enterprise Drive in the amount of \$67,572/yr. for the 2023/2024 FY.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews Nays- None.

Motion Carried (5-0)

The agreement includes the additional duties for the hiring of a Downtown Manager/Marketing and Communication Director. These duties would be under the direction and supervision of the TIFA Board as well as working with the City Manager, City Council and Chamber of Commerce.

June 19th Proclamation

-Penney moved, Matz seconded to ratify Mayor Matthew's Proclamation of June 19th as Juneteenth.

Motion Carried (5-0)

2023 Meeting Schedule-Update Due to August 8th Special Election

-Penney moved, Matz seconded to amend the 2023 meeting schedule changing the August meeting to the 15th from the 8th, due to the August 8, 2023 Special election. Motion Carried (5-0)

Employee Vacation Time Extension/Payoff

Employee Vacation Time Extension/Payoff was tabled until the Special Meeting of June 26, 2023.

Proposed Capital Improvement Plan-Hearing Scheduled for June 19th by Planning Commission

Capital Improvement Plan Hearing will be held by the Planning Commission at their re-scheduled meeting of June 19, 2023 at 6:45pm and City Council will take action on the CIP at the Special Meeting to be held on June 26, 2023.

Special Meeting-Monday, June 26, 2023

-VanCamp moved, Matz seconded to set a Special Meeting for Monday, June 26, 2023 at 6:00 pm in City Hall Council Chambers to Approve the CIP, Fire Department Budget and TIFA Budget, as well as approve budget adjustments and fund transfers as well as any other busy as posted.

Motion Carried (5-0)

Well #1-Pump Replacement

-Matz moved, George seconded to approve the quote from Peerless Midwest, Inc., in the amount of \$34,313.70 for the replacement of the Pump on Well#1.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews Nays- None.

Motion Carried (5-0)

Well #1 is located at Waterworks Park, and once the well is rehabbed and running it will be used as an emergency backup water supply, as necessary for EGLE. We had received three quotes for this replacement pump and Peerless was the lowest quote.

SECOND CALL TO PUBLIC:

Councilor George mentioned the removal of the pavilion at Magic Square and whether there were plans in place to replace it or not. It was mentioned that the Planning Commission has been working on a park and recreation plan and will be looking at those types of improvements.

Next Regular Meeting will be Tuesday, July 11, 2023, at 6:30 p.m. and Special Meeting Scheduled for June 26, 2023 at 6:00 pm.

-Penney moved, VanCamp seconded to adjourn the meeting. Motion Carried (5-0)
Meeting adjourned at 7:35pm.

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk /Treasurer
City of Reading