

**READING CITY COUNCIL  
REGULAR MEETING  
TUESDAY October 10, 2023  
City Hall Council Chambers**

**MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:30 P.M.**

**ROLL CALL:** Matthews, George, Matz, Penney and VanCamp Kimberly Blythe, Manager/Clerk/Treasurer, and Sergeant Cooley

Guest: Adrien Miller, Raymond Lee, Todd Crank, Rich Adams, Kevin Holley, Chris Clabaugh, Frank Oddou, Dan & Christine Gollnick, and Mark Wiley, County Commissioner.

**PLEDGE TO ALLEGIANCE**

**CONSENT AGENDA**

-Penney moved, Matz seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting on September 12, 2023 and Special Meeting of September 20, 2023, Treasurer's Report and Financial Statements for August 2023, Payment of operating bills for September 2023 for \$91,546.46. ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney and Matthews, Nays- None. Absent-None Motion Carried (5-0)

**FIRST CALL TO PUBLIC**

Mark Wiley, County Commissioner was present to update the Council and guests on the different projects going on at the County Level. He shared that the expected completion of the courthouse renovations to be the Fall of 2024. He also shared that there has been discussion about the need for an additional courtroom and the Commissioners looking at renovating a current building or building something new.

Guests were inquiring as to whether there had been any changes to the recommended checklist for the proposed Use & Occupancy Ordinance.

**OLD BUSINESS/ONGOING BUSINESS**

Halloween 2023

Mayor Matthews recapped the Oktoberfest **Halloween 2023 Trick or Treat & Street Closure-Saturday, October 28, 2023** set Trick or Treat Hours from 4pm-6pm as well as close down Michigan Street from Main to Strong Street to accommodate parking and staging for the Fire Trucks from 5pm until after donuts and cider are served on Saturday, October 28, 2023. There would also be a Soup Supper at the Pavilion at 5pm and the Fall Market at the Pavilion from 10am-4pm.

Michigan/Strong/East/Lynn Street Project-

Updates-Loan Application to USDA is in final stages to be completed for review by RD Specialist.

Ordinance 2023-01-Use & Occupancy Permit

The Council was asking if a committee had been put together to discuss the proposed checklist for the Ordinance and the response was no. Councilor VanCamp agreed to spear head this committee and requested that any of the guests that wanted to be a part of this committee leave their contact information on the sign in sheet prior to leaving the meeting. Councilor VanCamp will set up a meeting that will work for the majority. Any further action was tabled until November Regular Meeting.

**NEW BUSINESS**

**December Meeting Date-Update Meeting Agenda for 2023**

-VanCamp moved, Matz seconded to set the December Meeting for Tuesday, December 12, 2023 at 6:30 pm in City Hall Council Chambers. Motion Carried (5-0)

**PA 660 Combining of Board of Review**

This was tabled until additional information is available from the Attorney on the combining of the City and Township Board of Review as well as a proposed agreement for this.

**JABBS LLC, dba Green Tree Relief-MRTMA Renewal**

-Matz moved, Penney seconded, the approval of JABBS LLC, dba Green Tree Relief – MRTMA Renewal for an Adult Use Marihuana Retailer License for January 9, 2024 – January 9, 2025 at 124 S. Main Street.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney and Matthews, Nays- None. Absent-None  
Motion Carried (5-0)

**JABBS- License Renewal at 119 Enterprise Drive-Adult Use Grow Class B**

-VanCamp moved, Matz seconded, the approval of JABBS LLC, dba Green Tree Relief – Renewal for an Adult Use Class B Grow License for January 9, 2024-January 9, 2025 at 119 Enterprise Drive.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney and Matthews, Nays- None. Absent-None  
Motion Carried (5-0)

-Next meeting will be Tuesday, November 14, 2023, at 6:30 pm

**SECOND CALL TO PUBLIC:**

It was mentioned by a guest that they really care about the community and how they feel. Another guest asked if the City normally posts job postings on Facebook.

-Matz moved, VanCamp seconded to adjourn the meeting. Motion Carried (5-0)

The meeting adjourned at 7:02 pm

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk/Treasurer