

**READING CITY COUNCIL
SPECIAL MEETING/PUBLIC MEETING
City Hall Council Chambers
Wednesday, September 20, 2023 at 6:00 pm**

AGENDA

- 1. Call to Order**
- 2. Pledge to Allegiance**
- 3. Public Meeting-Public Comment- Re: Notice of Intent to Apply USDA Funding Michigan/Strong/East/Lynn Street Project**
- 4. Notice of Intent to Apply USDA Funding Resolution**
- 5. Draft Engineering Agreement**
- 6. Bond Attorney Agreement Miller Canfield**
- 7. Baker Tilly Agreement**
- 8. Legal Services Agreement Lovinger & Thompson, P.C.**
- 9. Certifications USDA Loan Application**
- 10. Authorizing Resolution**

MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:00 PM

ROLL CALL: George, Matz, VanCamp and Matthews

Penney arrived at 6:01pm

Kimberly Blythe, City Manager/Clerk/Treasurer

Guests: Larry Daglow

Pledge to Allegiance

Mayor Matthews called the public comment portion of the meeting to order at 6:01

Michigan/Strong/East/Lynn Street Project -Water Infrastructure Improvement/Street Improvement

The Michigan/Strong/East/Lynn Street project had gone over the original budget, so after conversations with Baker Tilly, Miller Canfield and USDA Rural Development, it was determined to apply for the additional funding from the USDA and a requirement of the application is to hold a public meeting regarding the City's Intent to apply. The City will need to adopt a Notice of Intent Resolution to apply for the funding and publish a notice to taxpayers and electors of the City of Reading and the proposed users of the City's water supply system of intent to issue revenue bonds payable from the revenues of the water supply system and the right of referendum relating thereto.

There was no Public Comment

Penney moved, George seconded to adjourn the public comment portion of the Special/Public Meeting.

Motion Carried (5-0)

Resolution-Notice of Intent to apply for USDA Funding

-Penney moved, Matz seconded to adopt the Notice of Intent Resolution to apply for USDA Funding for Michigan/Strong/East & Lynn Street Project for the purpose of paying all or part of the cost of acquiring and constructing improvements to the City's water supply system, including replacing water mains, service lines and stormwater sewer, and related street improvements, including necessary rights of way, curbs and gutters and proper draining facilities therefor, and all related appurtenances and attachments thereto.

ROLL CALL VOTE: Ayes- Matz, George, VanCamp, Penney, Matthews, Nays- None.

Motion Carried (5-0)

Draft Agreements

Council reviewed the draft agreements from MT Engineering, Miller, Canfield, Paddock & Stone, P.L.C., Baker Tilly and Lovinger & Thompson, P.C.

Approve Certifications for USDA Loan Application

-Matz moved, VanCamp seconded to approve the following Certifications as part of the USDA Loan Application on RD Apply; Assurance Agreement, Assurances-Construction Programs, Certifications for Contracts, Grants and Loans (lobbying); Equal Opportunity Agreement; Application Certification, Federal Collection Policies for Consumer or Commercial Debt; Certification Regarding Prohibited tying Arrangements; Certification Regarding Credit Elsewhere; Compliance with 1900-D and 2 CFR 400 Disclosures Act.

ROLL CALL VOTE: Ayes- Matz, George, VanCamp, Penney, Matthews, Nays- None.

Motion Carried (5-0)

Authorizing Resolution: Designate an Authorized Project Representative

-Matz moved, Penney seconded to adopt the Resolution to Designate City Manager/Clerk/Treasurer, Kimberly Blythe as an Authorized Project Representative for a Rural Development Application for Water System Improvements.

ROLL CALL VOTE: Ayes- Matz, George, VanCamp, Penney, Matthews, Nays- None.

Motion Carried (5-0)

The Authorizing Resolution is to designate the City Manager/Clerk/Treasurer, a position currently held by, Kimberly Blythe, as an Authorized Project Representative, authorized to sign the USDA Rural development (RD) Water and Waste Disposal Loan Program application(s), the person authorized to sign RD funding/loan documents and RD pay advance requests, and the person authorized to execute any additional documents required to carry out the completion of the USDA Rural Development funding process.

-Matz moved, Penney seconded to adjourn the meeting. Motion Carried (5-0)

Meeting adjourned at 6:23 pm

Respectfully submitted,

Kimberly Blythe, City Manager/Clerk/Treasurer
City of Reading