

**READING CITY COUNCIL
REGULAR MEETING
TUESDAY May 9, 2023
City Hall Council Chambers**

MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:30 P.M.

ROLL CALL: Matthews, Penney, VanCamp, Matz, and George present. Kimberly Blythe, City Manager/Clerk/Treasurer and Sgt. Rob Cooley

Guests: Michael VanOpynen, Doug Marshall, Joe & Tracy Glusak, Randy Blythe, Hillsdale County Senior Services Center, and Brad Wright, Fire Chief

PLEDGE TO ALLEGIANCE

CONSENT AGENDA

-Penney moved, Matz seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting of April 2023. Payment of operating bills for April 2023 in the amount of \$102,547.12, Treasurer's Report and Financial Statements March 2023, Fire Board Minutes of February 2023, but to exclude the Planning Commission minutes from March as they have not been approved by the Planning Commission.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews
Nays- None. Absent: None Motion Carried (5-0)

GUEST: Randy Blythe, Facilities Coordinator for Hillsdale County Senior Services Center talked to Council and Guests about the many services provided by the Center, such as Meals on Wheels, Congregate Lunch, Adult Day Care, Fitness Center, In-Home Care, Personal care, Financial/Insurance Counseling, Legal Services, Equipment Loan Program and Transportation Services. For additional programs and events for the HCSSC please follow them on Facebook as well as visiting their website at www.hillsdaleseniors.org

FIRST CALL TO PUBLIC:

Michael VanOpynen asked additional questions regarding the Hillsdale County Senior Services Center and the Adult Day Care Program.

OLD BUSINESS/Ongoing Business:

None

NEW BUSINESS:

A. MRTMA (Adult Use) Processor License Application for Native Leaf, LLC

-Penney moved, Matz seconded to approve the license application for Native Leaf, LLC for an MRTMA Processor license.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews
Nays- None. Absent: None Motion Carried (5-0)

B. MMFLA (Medical) Processor License Application for Native Leaf, LLC

-Matz moved, VanCamp seconded to approve the license application for Native Leaf, LLC for an MMFLA Processor license.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney & Matthews
Nays- None. Absent: None Motion Carried (5-0)

C. 2023 Poverty Exemption Guidelines Resolution

-Penney moved, Matz seconded to approve Resolution 2023-04 Poverty Guidelines and Asset Testing.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews
Nays- None. Absent: None Motion Carried (5-0)

This resolution will set forth the guidelines for the Assessor and Board of Review to follow when a poverty exemption application is filed and is more in-depth regarding asset testing for applicants.

D. City of Reading -Policy for Inspection of Public Assessing Records

-Matz moved, VanCamp seconded to accept the Policy for Inspection of Assessing Records as presented by the Assessor. Motion Carried (5-0)

The Assessor shared a policy that is posted on the City's Website as well as the Assessor's website that assists taxpayers and citizens with information regarding looking up property records as well as contacting the Assessor for additional information.

E. Special Meeting-Bid Approval-Pavilion Parking Lot Phase 2/Landscaping

-Penney moved, Matz seconded to hold a Special Meeting at 6:00 pm on Monday, May 22, 2023 for the review and awarding of a proposal for the Phase 2 of the Pavilion Parking Lot and Landscaping of adjacent lot. Motion Carried (5-0)

F. Budget Adjustments & Fund Transfers

- Penney moved, Matz seconded to approve the recommended budget adjustments and fund transfers as stated in the Clerk/Treasurer's Memo dated May 9, 2023.

ROLL CALL VOTE: Yeas- George, Matz, VanCamp, Penney, and Matthews
Nays- None. Absent: None Motion Carried (5-0)

G. Budget Hearing 2023/2024 FY Budget

-Matthews moved, Matz seconded to set a Public Hearing for the June 13, 2023 Council Meeting for 2023/2024 FY Budget. Motion Carried (5-0)

The Budget Hearing will include looking at the proposed revenues and expenditures as well as water/sewer/refuse rates, misc. rates/fees, cemetery rate schedule, as well as the 2023 Tax Millage rate.

H. August Special Election-City Clerk announced that the city recently received notification from the County Clerk's Office that the Reading Community Schools have filed paperwork for a Special Election to be held on Tuesday, August 8, 2023, for an Operating Millage Proposal.

I. Next meeting will be Tuesday, June 13, 2023, at 6:30 p.m. and will also include the Budget Hearing for the 2023/2024 Budget and discussion regarding the Capital Improvement Plan.

J. Other- Disposal of Equipment

-VanCamp moved, Matz seconded to approve the disposal of two Oki Data Printers from City Hall Equipment Inventory. Motion Carried (5-0)

SECOND CALL TO PUBLIC: No Comment

-Matz moved, Penney seconded to adjourn the meeting. Motion Carried (5-0)

The meeting adjourned at 7:18 pm.

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk/Treasurer