



City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604

INVITATION TO BID

Date: March 21, 2023
To: All interested Tree Contractors
From: Bob Jepson, Maintenance Supervisor
Subject: Tree Removal, Trimming and Stump Grinding

History/Information

The City of Reading has several old growth trees in our community that have been injured over the past couple of years from prior storms, wind and most recently the February Ice Storm, and need to be removed. This damage coupled with the trees age have made these trees a potential problem for the community.

Scope of work:

The city is accepting bids for the removal of these trees as well as the grinding of the stumps. The contractor will have to remove all brush from the site as well as stump grindings and stumps need to be ground to a depth of no less than 4 inches below existing grade. All wood may be left on site that is over 4", but anything 4"-20" should be cut no longer than 8' and anything over 20" should be no longer than 5'.

It will be the contractor's responsibility for all traffic control. Trees to be worked on are on the attached list.

Administrative:

The company shall provide the City of Reading an IRS form W-9 as well as certificates of insurance including workers compensation, general liability, and proof of insurance for all vehicles/equipment used under the contract agreement.

The company shall be in compliance with all federal and state laws regarding licensing, equal opportunity employment, and all other governing rules or regulations.

The City does not pay in advance of work. The contractor will be paid within 30 days of completion.

Please Note: All bids are to have cost breakdown by location (i.e., 108 Street, 111 Lynn Street, 206 Lynn Street, etc.)

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Deadline: 2:00 p.m., Thursday, April 6, 2023 to Reading City Hall, 113 S. Main Street, PO Box 240, Reading, MI 49274

Bids for the City of Reading 2023 Tree Bids are to be submitted in a sealed envelope marked “Tree Bids” to Reading City Hall, 113 S. Main Street, PO Box 240, Reading, MI 49274 no later than 2:00 pm on Thursday, April 6, 2023.

Contact: Bob Jepson, Maintenance Supervisor at (517)474-3473 or email bob@reading.mi.us

The City of Reading reserves the right to accept or reject any or all bids, the City of Reading reserves the right to remove any tree or trees from the list and to waive irregularities in the RFP process and to award such bid or bids as is most advantageous to the City of Reading.

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City of Reading MI 2023 Tree Removal Bid

Group #1

Street	Address	Bid
W Silver	109	
W Silver	207	
W Silver	308	
W Silver	309	
W Silver	408	
W Cherry	106	
W Cherry	116 (2)	
N Union	107 (2)	
N Main On the corner of Center St	319 (3)	

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Group #2

Street	Address	Bid
Strong	108 (4)	
Strong	Tennis Court (2)	
Strong Trees on Strong	302 Michigan	
Lynn SW Corner	227 Michigan	
Lynn SE Corner	305 Michigan	
Lynn	111	
Lynn	116	
Lynn	206	
Lynn	212	
Lynn	221	
Lynn	224	
East SW Corner	315 Michigan	

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Group #2 (Continued)

Street	Address	Bid
East	117	
East	217	
East	219 (2)	