



**City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604**

The City of Reading is looking for a qualified individual to fill a vacancy on the Board of Review. A person wanting to be appointed to the Board of Review must be a Resident of the City of Reading. The person appointed to the vacancy will fill the remainder of the current term, which will expire on December 31, 2025.

Any individual wanting to be appointed to fill a vacancy should provide a Letter of Interest, as well as the attached Application for Appointment, to the City of Reading Clerk/Treasurer, 113 S. Main Street, PO Box 240, Reading, MI 49274 by 5:00 pm on Monday, February 6, 2023

In addition, you may drop your Letter of Interest and Application for Appointment in the **Secure Drop Box** located behind City Hall to the Southside of the middle door.

Questions in regards to this appointment may be directed to Kimberly Blythe, City Manager/Clerk/Treasurer by phone at 517/283-2604 or 517/398-4828 or email [kym@reading.mi.us](mailto:kym@reading.mi.us)

**“City of Reading is an Equal Opportunity Provider and Employer”**

**CITY OF READING  
BOARDS & COMMITTEE  
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

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1. Name \_\_\_\_\_ 2. Occupation \_\_\_\_\_

3. Employer \_\_\_\_\_ 4. email address \_\_\_\_\_

5. Home Address \_\_\_\_\_  
Street City Zip

6. Home Telephone \_\_\_\_\_ 7. Business Phone \_\_\_\_\_

8. Length of residency in Reading \_\_\_\_\_

9. List other community organizations/commissions that you are a member.

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10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

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\_\_\_\_\_  
Date of Application

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Signature

**PLEASE RETURN THIS APPLICATION TO: City of Reading 113  
S. Main Street PO  
BOX 240 Reading,  
MI 49274 Ph. 517-  
283-2604 Fax 517-  
283-3601**