

Reading City Cemeteries

Hillsdale County, Michigan
Monument Foundation Orders
Effective July 1, 2020

Foundations for permanent monuments and grave markers

When ordering a Foundation the following must be considered:

1. While more than one burial (i.e. Cremations) may be permitted on one full grave space, the monument size is limited to the one full grave width which is 42 inches. This must accommodate the boarder (margin). The owner of a lot with multiple adjoining grave spaces may authorize in writing to have a monument foundation extend onto these adjoining grave spaces.
2. In Reading's Maplewood Cemeteries, above ground monuments and grave markers are always placed on the West end of grave spaces.
3. In most cases at the Reading's Maplewood Cemeteries the main inscriptions on a monument are on the west side of the monument. In many cases, however when a cemetery driveway is closer to the east side of a monument the inscriptions are placed on the east side of the monument.
4. Specify the north to south positioning of the Monument. (i.e. Centered on one grave site or centered on two grave sites)
5. All foundations must have at least a three inch wide boarder (margin) on each side of the foundation base. (Please specify on an order for a foundation only the actual dimensions of the monument base)
6. Flush to the ground markers, such as veteran markers may be placed over the grave space.

Cost, delivery and installation:

1. The Fee for foundations is 45¢ per square inch of the base of the monument with a minimum charge of \$250.
2. Orders for foundations may be placed at any time. Payment for the installation must be made before installation will be started.
3. All foundation installation work is done under the direction of the City of Reading.
4. The City of Reading will plan to install foundations:
 - A. So that monuments may be placed one week prior to the Memorial Day Weekend for orders that are received by the City at least four weeks prior to the Memorial Day Weekend.
 - B. So that monuments may be placed by the end of September for orders that are received by the City at least four weeks prior to the end of September.
 - C. If there are a sufficient number of orders an additional Foundation Installation may be done between Memorial Day and the end of September.
 - D. Special foundation orders may otherwise be installed for a Special Scheduling Fee.
5. Arrangements may be made to have the City of Reading notify a monument dealer when the foundation is complete.
6. Monuments are not to be delivered to the cemetery until it can be set onto the foundation.