

**READING CITY COUNCIL
REGULAR MEETING
TUESDAY JUNE 14, 2022
City Hall Council Chambers**

MEETING CALLED TO ORDER BY MAYOR MATTHEWS AT 6:30 P.M.

ROLL CALL: Matthews, Penney, VanCamp. Kimberly Blythe, Manager/Clerk/Treasurer, Cheryl King, Deputy Clerk/Treasurer, Sergeant Cooley

George arrived at 6:34 P.M., Matz arrived at 6:41 P.M.

Guest: Allen Beeker, Zoning Administrator, Kim LaSata, 17th District Senate Representative, Mark Wiley, County Commissioner, Wendy & Steve Nemeth

PLEDGE TO ALLEGIANCE

CONSENT AGENDA

-Penney moved, VanCamp seconded to approve the Consent Agenda, which includes the minutes from the Regular Meeting on May 10, 2022 & Special Meeting May 12, 2022. Payment of operating bills for May 2022 for \$134,943.65, Treasurer's Report and Financial Statements April 2022 and the Library Board Minutes for April 2022. TIFA Board Packet from May 2022.

ROLL CALL VOTE: Yeas- Matthews, Penney, VanCamp, Nays- None. Motion Carried (3-0)

Absent: George, Matz

GUEST: Mark Wiley, County Commissioner informed Council that Commissioners declared June 20, 2022, as Juneteenth at Courts and County Offices. Offices will be closed that day. There will be 2 millage proposals on August ballot. 1st – Senior Center will be combining mills for 14 years. Instead of stating 2 – ½ mills, it will state 1 mill. 2nd – 800-Megahertz Radio, ¾ mill for 10 years. This would be 9 million and will provide coverage for entire county if passed. Aquifer is still in process, upcoming meeting to be held in Bryan, Ohio.

FIRST CALL TO PUBLIC:

Kim LaSata, 17th District Senate representative, from Berrien County was in attendance to introduce herself to council as she is running for re-election.

PUBLIC HEARING – F/Y 2022/2023 Budget/Millage/Rate Schedule Hearing/CIP:

Mayor Matthews called the public hearing to order at 6:44pm. to discuss **Public Hearing-Budget 2022/2023** This hearing is regarding the 2022/2023 Budget; citizens had the opportunity to ask questions regarding the upcoming budget and proposed expenditures and estimated revenues. A copy of the TIFA Budget and Fire Department Budget were also presented for discussion. Also, as part of the budget process water, sewer and refuse rate schedules were also discussed, which included minimal increases for all three. Also, there was discussion of the 2022 tax millage rate of 12.4063.

Penney moved, VanCamp seconded to close public hearing at 6:49pm. Motion Carried (5-0)

PUBLIC HEARING – TIFA Proposed Amending Resolution-Planning Commission Members shall serve as the TIFA Board: Mayor Matthews called the public hearing to order at 6:49pm. The purpose of this hearing is to consider a proposed resolution amending Resolution No.6-1981, which created the City of Reading Tax Increment Finance Authority, as amended by Resolution No. 7-1982, to provide that, rather than having a board comprised of seven persons appointed by the Mayor and subject to the approval of the City Council, effective January 1, 2023, the members of the City's Planning Commission shall instead serve as the board of the City of Reading Tax Increment Finance Authority, as permitted by MCL 125.4304(1)€.

VanCamp moved, Penney seconded to close public hearing at 6:52pm. Motion Carried (5-0)

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Meeting Minutes of June 14, 2022

Approved July 12, 2022

PUBLIC HEARING - TIFA Amended and Reinstated Development & Finance Plan:

Mayor Matthews called the public hearing to order at 6:53pm to discuss the proposed TIFA amended and reinstated development and finance plan, for legal description of the development area, please see page(s) 16-18 of the proposed plan document. Maps of the development area, as well as proposed projects, a description of the development plan, a summary of community input and the proposed tax increment finance forecast are available for inspection on the City of Reading website at www.reading.mi.us/TIFA or in the City Clerk/Treasurer's Office at City Hall, 113 S. Main St., Reading, MI 49274, during normal business hours.

Penney moved, VanCamp seconded to close public hearing at 6:56pm. Motion Carried (5-0)

OLD BUSINESS:

NEW BUSINESS

-VanCamp moved, Penney seconded to approve Resolution 2022-06 the Fiscal Year 2022/2023 Activity Budget as well as the Salary Schedule and approval of the TIFA Budget and Fire Department Budget with an increase of \$4.00.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

-Penney moved, Van Camp seconded to set the 2022 millage rate at 12.4063 mills, down from 12.4951 in 2021.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

-Matz moved, George seconded to adopt Resolution 2022-07 for the water, sewer and refuse rate schedule for the 2022/2023 fiscal year to become effective July 1, 2022.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

-Matz moved, VanCamp seconded to adopt Resolution 2022-08 to amend the resolution creating a Tax Increment Finance Authority within the City of Reading.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

-Penney moved, Matz seconded to adopt the amended and reinstated Development Plan and Financial Plan for the City of Reading Tax Increment Finance Authority.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

-George moved, Matz seconded to renew the Assessor Contract with Ben Wheeler Company from July 1, 2022 -June 30, 2023, with a \$100/month increase. No renewal of the Zoning Administrator Contract.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

Ben Wheeler Company will no longer be providing services to the City for the Zoning Administrator Position, the City will be contracting with Alan Beeker of By Design Drafting, LLC, for Zoning Administrator Duties.

-Penney moved, Matz seconded to approve the renewal of Frankfort Green, LLC, Adult Use Class C Grow for July 22, 2022-July 22, 2023.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

-Matz moved, VanCamp seconded to authorize the Treasurer to sign the Electronic Tax Roll Form requesting to the County Treasurer and Department of Treasury to allow the city to use an Electronic Tax Roll during Tax Collection.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

Penney moved, Matz seconded to approve that any employees that have vacation time that expires before the end of FY 2022, to either get a payoff of that vacation time prior to year-end or they can choose a six-month extension of the time that will expire December 31, 2022.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

Matz moved, Penney seconded to hold a Special Meeting on Monday June 27, at 6:30pm to approve the Budget Adjustments & Fund Transfers for the 2020/2021 Budget.

Penney moved, VanCamp seconded to approve the TIFA agreement as presented between the City and TIFA for services provided as well as for payment of street light utilities in the downtown and Enterprise Drive for FY 2022/2023 in the amount of \$41, 004.00.

ROLL CALL VOTE: Yeas- Matz, George, Matthews, Penney, VanCamp, Nays-None. Motion Carried (5-0)

Penney moved, Matz seconded to ratify Mayor Matthew's Proclamation of June 19th as Juneteenth.

SECOND CALL TO PUBLIC:

-Sergeant Cooley informed Council that there are ongoing issues at Waterworks Park with children unsupervised. Police Department is working with city attorney to be able to enforce this issue. Curfew at public parks is dawn to dusk.

-Next meeting will be Tuesday, July 11, 2022, at 6:30 p.m.

-Penney moved, Matz seconded to adjourn the meeting. Motion Carried (5-0)

Meeting adjourned at 7:32pm.

Respectfully Submitted,

Cheryl King, Deputy Clerk /Treasurer