

READING PLANNING COMMISSION

CITY OF READING

July 29, 2013

Present: Christine Gollnick, Warren Bartels, Chuck Hartshorn, Emma Everett, Betty Blount, Chad Penney. Absent: Dale Cook, Mary Jo Pattie. Also present: Ben Wheeler.

The meeting was called to order at 7:05 p.m. at Reading City Hall. There were no minutes of the May meeting as there was not a quorum for that meeting. The March meeting was cancelled. Warren read the minutes of the January meeting. On a motion by Chuck, seconded by Emma, the minutes were approved 6-0. The agenda was approved as presented.

Old Business: Municipal Parking Committee Report—none at this time.

Sidewalk Improvements Committee Report—none at this time.

New Business: Historic Overlay District—Ben shared that the City is replacing some windows in its buildings due to deterioration with windows similar to the ones at the Health Clinic. Chad made a motion, seconded by Emma, to approve the dark brown, anodized finished windows on the City buildings. Motion carried 6-0.

Compliance Permits were issued to:

Jim Swafford, 218 Michigan Street, for a greenhouse

Kenneth Anderson, 312 Ridge Street, for a carport

Kevin Palmiter, 411 Silver Street, for a carport

Jeff Kovacic, 720 South Main Street, for a fence

403 Railroad Street, for a fence

Special Assessment Ordinance—There was much discussion on recommending one to City Council for adoption. Focus was on what the ordinance can encompass, sidewalks to many other things listed in the draft, and authority. Ben shared the steps necessary for enactment of any special assessment. Public would have some input before enactment. Concern centered on assessing homeowners for street improvements, repairs, or other infrastructure changes rather than being the responsibility of the City at large. Warren made a motion, seconded by Chad, to recommend to City Council for adoption the draft of Version 1 as presented with the elimination of the words “street” and “boulevard” from section 91.002. Motion carried 5-1.

Emma suggested Planning Commission members have an agenda before the meeting. It was the consensus of the members that any business be shared with the City Hall office by the Thursday before the Monday evening meeting. Then the agenda would be available online to view on the Friday before the Monday meeting.

It was noted that there is a position open on the Planning Commission due to Cyrus's leaving.

Next meeting: September 24, 2013.

On a motion by Betty, seconded by Chuck, carried 6-0, the meeting was adjourned at 8:40.