

## TITLE VI SUB-RECIPIENT ANNUAL CERTIFICATION FORM

This form is to certify compliance with Title VI of the Civil Rights Act of 1964. If your Title VI Plan has been approved by the Michigan Department of Transportation (MDOT), all changes to the organization's Title VI Plan which occurred during the current fiscal year (October 1st through September 30th) must be reported on this form. Please attach additional pages, as necessary, to provide a complete response to each question.

NAME OF ORGANIZATION City of Reading			
NAME OF TITLE VI COORDINATOR Kimberly Blythe		TITLE City Manager/Clerk/Treasurer	
ADDRESS 113 S. Main Street, PO Box 240			
CITY Reading	COUNTY Hillsdale	STATE MI	ZIP CODE 49274
TELEPHONE NO. 517-283-2604	FAX NO. 517-283-3601	E-MAIL ADDRESS kym@reading.mi.us	
1.	Has your Title VI Coordinator changed during the reporting period or since your last Title VI Plan was approved? If yes, please list the name and contact information for the new coordinator.	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
2.	Has your organization had any projects that have Title VI, LEP, or EJ impacts? How many? If yes, what did you do to ensure that those populations affected by the project had meaningful access to and involvement in the development process?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
3.	What is the number or percentage of LEP or EJ populations who were affected by the project?		
4.	How many public involvement meetings did you hold during the reporting period?		
5.	Did you provide language assistance at any of your public meetings during the reporting period? How many persons received this assistance?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
6.	Did you receive any formal or informal Title VI complaints, or law suits during this reporting period? If yes, how many, and please provide details regarding each complaint or law suit and the resolution.	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
7.	During this reporting period, how many of your employees have been educated about Title VI and their responsibility to ensure non-discrimination in any of your programs, services, or activities.  4		
8.	Please provide any comments or additional information related to the organization's Title VI Plan.  City Employees will continue to educate themselves as to the importance of the plan as well as the subject matter		

The information reported on this form is accurate and reflects all changes to the organization's Title VI Plan for the current fiscal year.

NAME Kimberly Blythe	TITLE City Manager/Clerk//Treasurer	DATE 09/07/2021
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If you have any questions regarding Title VI, contact: MDOT Title VI Coordinator (517) 241-7462, or [MDOT-TitleVI@Michigan.gov](mailto:MDOT-TitleVI@Michigan.gov). PLEASE RETURN COMPLETED FORM VIA EMAIL, OR FAX TO: (517) 335-0945.

**PLEASE SUBMIT THIS FORM BY OCTOBER 5TH OF THE REPORTING YEAR.**