



City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604

# REQUEST FOR PROPOSAL

## CITY OF READING

The City of Reading is accepting proposals for exterior maintenance to the House and Garage located at 324 N. Main Street, Reading, MI 49274.

The City is proposing to bid the following items:

### **Item#1- Roofing:**

House- Removal and disposal of all old roofing and chimney to below the roofline, then replace bad sheeting and install underlayment, 29-gauge rib steel roofing with drip edge, vent ridge, vent boots and trim.

Garage-Removal and disposal of all roofing and sheeting, replace all sheeting and then install underlayment, 29-gauge rib steel roofing with drip edge, vents and trim.

### **Item #2 -Windows**

Windows- Remove and replace all windows, including basement. (Not the one in the attic above front porch) remove existing sashes and install vinyl replacement windows, insulate perimeter and re-install interior stops.

### **Item #3 -Doors**

House and Garage remove existing exterior doors, install steel entry doors w/ locksets, install vinyl patio door, and install 2 storm doors (Front and Back Porch entry), 1x4 interior casings, no paint. Change front door from 30" wide to 36" wide. Remove and replace 16'x7' garage door.

### **Item #4 -Siding**

House and Garage remove and dispose of all vinyl siding (garage only), Frame in back porch with no interior finish, Cover window in attic, and install ½" siding backer, install aluminum casings to all exterior windows and doors, install J- block for exterior lights install gable vents, install vinyl siding and install vinyl soffits and aluminum fascia, including front porch ceiling.

### **Administrative:**

The company shall provide the City of Reading an IRS form W-9 as well as Certificates of Insurance including workers compensation, general liability and proof of insurance for all vehicles used under the contract agreement.

The company shall be in compliance with all federal and state laws regarding licensing, equal opportunity employment, and all other governing rules or regulations.

### ***Please Note:***

***All bids are to have cost breakdown by Item #.***

***Also, please note that all roofing work should be completed by December 1, 2017.***



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**Deadline:**

Bids for the City of Reading Exterior Maintenance Items at 324 N. Main are to be submitted in a sealed envelope marked "Bids for 324 N. Main" to Reading City Hall, 113 S. Main Street, PO Box 240, Reading, MI 49274 no later than 5:00 pm on Thursday, September 28, 2017.

City Hall is open Monday-Thursday from 8:00am-12:00pm and 1:00pm-5:00pm

**Contact:**

For further information please contact Bob Jepson, City of Reading Maintenance Department at (517)474-3473 or by emailing [bob@reading.mi.us](mailto:bob@reading.mi.us)

***The City of Reading reserves the right to accept or reject any or all bids, the City of Reading reserves the right to waive irregularities in the RFP process and to award such bid or bids as is most advantageous to the City of Reading.***