

City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604

## City of Reading COVID-19 Update

COVID-19 (CORONAVIRUS) UPDATE- In a continued effort to protect the health and safety of citizens and staff of the City of Reading, and to ensure continuity of municipal services during this pandemic, Reading City Hall will be closed to the public through December 8, 2020.

During this time City Hall will be available by appointment, but this is discouraged and citizens are encouraged to use the telephone, email and payment options as listed below to transact all City business.

City Utility Payments can be paid at Century Bank & Trust drive through window as well using the secure envelope slot near the night deposit box, also located at Century Bank & Trust.

Also, please remember that the City has added a secure drop box located behind City Hall to the Southside of the middle door. Utility payments as well as 2020 Property Tax Payments, zoning permit applications, etc., can be dropped in this secure drop box at any time.

For more information in regards to these options as well as any other questions or concerns about payments or any City services please call City Hall at (517)283-2604 Monday-Thursday from 11am-5pm.

The City is continually monitoring the situation and may make additional adjustments as needed. Please continue to follow the City's Facebook page as well as the City's website for continued updates as well as new payment options that will be added in the next few days.

Thank you for your cooperation and understanding!

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