



City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604

REQUEST FOR PROPOSAL CITY OF READING

The City of Reading is accepting proposals for exterior maintenance to the Michigan Street Pavilion located at 190 Michigan Street, Reading, MI 49274.

The City is proposing to bid the following items: Please bid on each item separately by Item #, It is not required to bid on all items, but please bid each item separately.

Item #1 -Ceiling Panels

Remove and replace 4-6' sheets of 5-rib panels in ceiling, patch all holes and paint entire ceiling with white washable paint.

Item #2 -Gutters and Downspouts

Install 6" Gutters and Downspouts to pavilion and garage on north section

Item #3- Cover on North inside wall of pavilion

Frame opening for door and complete installation of sheathing at top of wall.

Install 1-6x7 Overhead Door, steel, insulated w/operator (Color to match composite decking on wall)

Install 1-30" lh 6-panel steel entry door w/lock set (Color to match composite decking on wall)

Install channel at ceiling and doors

Install 54x10 wall of stock vertical composite decking

Color to be chosen by City

Administrative:

The company shall provide the City of Reading an IRS form W-9 as well as Certificates of Insurance including workers compensation, general liability and proof of insurance for all vehicles/equipment used under the contract agreement.

The company shall be in compliance with all federal and state laws regarding licensing, equal opportunity employment, and all other governing rules or regulations.

Please Note:

All bids are to have cost breakdown by Item # as well as stating length of warranty for workmanship and materials on each Item#. Also, please note that all work should be completed Within 60 days of bid acceptance.



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Deadline:

Bids for the City of Reading Pavilion Improvement Items at 190 Michigan Street are to be submitted in a sealed envelope marked “Bids for Michigan Street Pavilion” to Reading City Hall, 113 S. Main Street, PO Box 240, Reading, MI 49274 no later than 3:00 pm on Tuesday, August 11, 2020. City Hall is open Monday-Thursday from 8:00am-12:00pm and 1:00pm-5:00pm

Contact:

For further information and details please contact Bob Jepson, City of Reading Maintenance Department at (517)474-3473 or by emailing bob@reading.mi.us

The City of Reading reserves the right to accept or reject any or all bids, the City of Reading reserves the right to waive irregularities in the RFP process and to award such bid or bids as is most advantageous to the City of Reading.