

**READING CITY COUNCIL
REGULAR MEETING
Tuesday, July 10, 2018
READING CITY HALL**

MEETING CALLED TO ORDER BY MAYOR DONIHUE AT 6:30 P.M.

ROLL CALL: Everett, Wheeler, Matthews, Donihue and Briggs
Kimberly Blythe, City Manager/Clerk/Treasurer also present

GUESTS: Rob Cooley, Dustin Wheeler, Cyrus Cooper, Chuck Hartshorn, Karen Cascadden, Elizabeth Guest, Deb Sanders and Betty Blount.

PLEDGE TO ALLEGIANCE

Approval of Minutes

-Donihue moved, Briggs seconded to approve the minutes from the Regular Meeting June 12, 2018 as amended. Motion Carried (5-0)

Approval of Treasurer's Report & Financial Statements

-Everett moved, Wheeler seconded to approve the June Treasurer's Report and Financial Statements as presented. Motion Carried (5-0)

Payment of Operating Bills

-Briggs moved, Matthews seconded to pay the operating bills in the amount of \$43,935.03 drawn from the proper accounts. Motion Carried (5-0)

Consent Agenda

-Wheeler moved, Everett seconded to accept the Consent Agenda as presented. Motion Carried (5-0)

Guest: Karen Cascaddan- Was present to discuss the upcoming Mental Health millage that is on the August Primary Ballot. Ms. Cascaddan shared that LifeWays, the Local Community Mental Health Service Program, has experienced a significant reduction of close to 70% of General Funding over the past two years. As a result of this reduction critical programs and services have been drastically reduced or eliminated.

FIRST CALL TO PUBLIC:

Betty Blount mentioned how important the Mental Health Issue is. Betty also wanted to mention what a great job the City is doing as well as all the planning the Chamber is doing for the upcoming Festival Days.

Elizabeth Guest shared her concerns about the property at 205 Lynn Street and the excessive weeds and standing water. It was mentioned that the property owner has been sent a notice of violation and the police Department/Code Enforcement Department will continue to move forward with necessary steps to ensure that the violations are taken care of.

OLD BUSINESS:

None

NEW BUSINESS:

-Everett moved, Briggs seconded to authorize the Mayor to sign the engagement letter with CHBW & Co., P.C. and approve the fee in the amount of \$7500 to complete the 2017/2018 Audit.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue and Briggs; Nays- None

-Matthews moved, Wheeler seconded to list the property at 324 N. Main at a price agreed upon by City Manager and the Realtor. Motion Carried (5-0)

-Donihue moved, Briggs seconded to authorize the budget adjustments as outlined in the Clerk/Treasurer memo of July 10, 2018. Motion Carried (5-0)

-Donihue moved, Briggs seconded to approve the Special Events Permit, pending proof of liability insurance, for the North Reading Baptist Church to host a Community Picnic at Magic Square on Saturday, August 11, 2018. Motion Carried (5-0)

There was discussion in regards to the updates of the current TIFA Plan as presented by the TIFA Plan Administrator. There was also discussion in regards to updating the TIFA Plan, Master Plan and also adopting a Capital Improvement Plan. It was also mention that there is now a TIFA Page on the City's website that includes TIFA minutes, meeting schedule, TIFA 2000 Plan Update, TIFA Boards Rules of Procedure and also the Façade Improvements Grant Information.

-Briggs moved, Everett seconded to approve the closing of Michigan Street from Main to Strong Street from 7am-Midnight and E. Silver from 7am-5pm on Saturday, August 4th and the closing of E. Lincoln Street from Main to Strong Street on Sunday, August 5, 2018 from 11am-8pm. Motion Carried (5-0)

-Everett moved, Matthews seconded to authorize that West State Street be a temporary One Way Street on Friday, August 3rd and Saturday August 4th. Motion Carried (5-0)

There was discussion in regards to what should be done with the building at 150 S. Main and it was the consensus of the Council that the building should be demolished.

There was discussion in regards to the City providing Administrative/Support Services to the TIFA Board. The consensus was to move forward with drafting the agreement that will then be approved by both the Council and the TIFA Board.

The Mayor informed Council and Guests that there will be an Election Commission Meeting upon adjournment of the Council Meeting.

SECOND CALL TO PUBLIC:

No Comments

ADJOURNMENT:

-Wheeler moved, Everett seconded to adjourn the Meeting. Motion Carried (5-0)
Meeting was adjourned at 6:56 pm

Next meeting will be Tuesday, August 14, 2018 at 6:30pm in Council Chambers.

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk Treasurer