

**READING CITY COUNCIL  
REGULAR MEETING  
Tuesday, February 13, 2018  
READING CITY HALL**

**MEETING CALLED TO ORDER BY MAYOR DONIHUE AT 6:30 P.M.**

**ROLL CALL:** Everett, Wheeler, Matthews, Donihue & Briggs  
Kimberly Blythe, City Manager/Clerk/Treasurer also present

**GUESTS:** Chris & Landon Clabaugh and Officer Cooley

**PLEDGE TO ALLEGIANCE**

**Approval of Minutes**

-Wheeler moved, Everett seconded to approve the minutes from the Regular Meeting January 9, 2018 as amended. Motion Carried (5-0)

**Approval of Treasurer's Report**

-Wheeler moved, Matthews seconded to approve the January's Treasurer's Report and Financial Statement as presented. Motion Carried (5-0)

**Payment of Operating Bills**

-Everett moved, Briggs seconded to pay the operating bills in the amount of \$62,646.51 drawn from the proper accounts. Motion Carried (5-0)

**Correspondence**

*We received a correspondence from the University of Michigan-Dearborn College of Business thanking the City for their participation in the UM-Dearborn's 2017 eCities Program and also included with the letter is a performance report as well as a certificate.*

*Also included in the Council packet for informational purposes only is a correspondence from the Michigan Department of Treasury, State Tax Commission in regards to Audit of Minimum Assessing Requirements (AMAR). The letter served as notification that our unit had been selected to be reviewed as part of the 2018 audit program for the 2017 assessment roll.*

**Consent Agenda**

-Briggs moved, Everett seconded to accept the Consent Agenda as presented.  
Motion Carried (5-0)

**FIRST CALL TO PUBLIC**

Chris Clabaugh was requesting more information in regards to some code issues and he was asked to contact Officer Cooley in regards to that information.

**OLD BUSINESS:**

Discussion in regards to the City owned property at 190 Michigan

**NEW BUSINESS:**

-Donihue moved, Briggs seconded to adopt the Federal Poverty Guidelines for 2018 Assessments as presented.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue & Briggs; Nays- None

-Everett moved, Wheeler seconded to adopt the Poverty Exemption Asset Level Test as presented.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue & Briggs; Nays- None

-Matthews moved, Briggs seconded to adopt Resolution 2018-03, to waive penalties for late filing of Property Transfer Affidavits.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue & Briggs; Nays- None

-Briggs moved, Everett seconded to adopt the Procedures for Property Exemptions as presented.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue & Briggs; Nays- None

The March Board of Review will meet Monday, March 12, 2018 from 1:00 p.m. to 4:00 p.m. and 6:00 p.m. to 9:00 p.m. and Tuesday, March 13, 2018 from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. Please note that the Board of Review will meet in the City Hall Council Chambers for the first session on Monday, March 12<sup>th</sup> as well as both sessions on Tuesday, March 13<sup>th</sup>, but the 2<sup>nd</sup> session from 6:00pm-9pm on Monday the 12<sup>th</sup> they will meet in City Hall.

-Wheeler moved, Briggs seconded that the council approve the contract with Domestic Harmony for 2018 in the amount of \$250.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue & Briggs; Nays- None

-Donihue moved, Everett seconded to adopt Resolution 2018-04 Deficit Elimination Plan for the Capital Improvement Fund for 2017/2018.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue & Briggs; Nays- None

-Donihue moved, Briggs seconded to authorize the Mayor to sign the First Advantage Enterprise Screening Corporation Substance Abuse Testing Services Agreement.

Roll Call Vote: Yeas- Everett, Wheeler, Matthews, Donihue & Briggs; Nays- None

-Matthews moved, Everett seconded to excuse Councilor Briggs from the March & April City Council Meetings. Carried (5-0)

There was a lengthy discussion in regards to the City's Tax Increment Finance Authority and the possibility of appointing a Councilor to the TIFA Board, Council would like City Manager to work with the City Attorney on TIFA appointments and membership as well as other issues in regards to property in the Industrial Park and the TIFA Plan document.

**SECOND CALL TO PUBLIC: No Comments**

**ADJOURNMENT:**

-Matthews moved, Everett seconded to adjourn the Meeting. Motion Carried (5-0)  
Meeting was adjourned at 7:50 pm

Next meeting will be Tuesday, February 13, 2018 at 6:30pm in Council Chambers

Respectfully Submitted,

Kimberly Blythe, City Manager/Clerk Treasurer