



**City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604**

The City of Reading is looking for a qualified individual to fill a vacancy on the Reading City Council. The term of this vacancy will be from the date of appointment and will end when he or she or their successor is elected at the November 2020 Election and the Election is certified by the Board of Canvassers.

An individual wanting to be appointed to fill this vacancy should provide a Letter of Interest, as well as the attached Application for Appointment, to the City of Reading Clerk/Treasurer, 113 S. Main Street, PO Box 240, Reading, MI 49274 by 5:00 pm on Thursday, February 7, 2019. If you are interested in receiving more information, please contact the City Clerk/Treasurer's Office at 517-283-2604 or email City Clerk/Treasurer at [ct@reading.mi.us](mailto:ct@reading.mi.us).

Please note that Reading City Hall is open Monday-Thursday from 8am-12pm and 1pm-5pm, Closed Friday's.

Also, please note that City Hall will also be closed on Monday, January 21<sup>st</sup>, 2019.

**“City of Reading is an Equal Opportunity Provider and Employer”**

**CITY OF READING  
BOARDS & COMMITTEE  
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

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1. Name \_\_\_\_\_ 2. Occupation \_\_\_\_\_

3. Employer \_\_\_\_\_ 4. email address \_\_\_\_\_

5. Home Address \_\_\_\_\_  
  Street  City  Zip

6. Home Telephone \_\_\_\_\_ 7. Business Phone \_\_\_\_\_

8. Length of residency in Reading \_\_\_\_\_

9. List other community organizations/commissions that you are a member.

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10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

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\_\_\_\_\_  
Date of Application

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Signature

**PLEASE RETURN THIS APPLICATION TO:** City of Reading 113  
S. Main Street PO  
BOX 240 Reading  
MI 49274 Ph:  
517.283-2604 Fax:  
517.283-3601