

**CITY OF READING**  
**TAX INCREMENT FINANCING AUTHORITY**  
**REGULAR MEETING MINUTES**  
**September 11, 2017**  
**READING CITY HALL**

Randy Sanders called the Regular TIFA meeting to order at 7:15 p.m.

Roll Call: Present: R. Sanders, C. Newton, R. Galloway, D. Cleveland and D. Gollnick;

Absent: B. Galloway and T. Everett; others present: Dena Berger, TIFA Plan Administrator

Guests: None

B. Galloway's absence was excused.

**Approval of Minutes**

-D. Cleveland moved, C. Newton seconded to approve the minutes from the regular meeting of August 7, 2017. Carried (5-0)

**Public Comments and Communication Items (Not on Agenda)**

None

**Treasurer's Report/Financial Statements**

C. Newton gave a financial report and stated that there is a cash balance of \$254,586.14.

-D. Cleveland moved, R. Galloway seconded to approve the Treasurer's Report and Financial Statement.

Roll Call: D. Cleveland-Yes, C. Newton-Yes, D. Gollnick-Yes, R. Galloway-Yes, R. Sanders-Yes  
Carried (5-0)

**Payment of Bills:**

C. Newton reported bills in the amount of \$22,823.15. The Board discussed the Hillsdale County Road Commission invoice for Sealcoat Industrial Drive in the amount of \$15,591.70 and thought that bill had already been paid. The Board directed D. Berger to check into how much had been paid toward the project. The Board then had discussion on the Hillsdale County Treasurer invoice in the amount of \$5157.99. The Board was uncertain what the invoice was for and directed D. Berger to get more information on it. R. Sanders submitted an invoice from Grant Electric in the amount of \$787.00 for power hook-up for the Industrial Park Sign.

-C. Newton moved, T. Gollnick seconded to approve the bills for City of Reading, Mid Michigan Lawn & Snow, Dena Berger, and Grant Electric totaling \$2860.46, and not approving the bills for Hillsdale County Road Commission and Hillsdale County Treasurer at this time.

Roll Call: C. Newton-Yes, D. Gollnick-Yes, D. Cleveland-Yes, R. Galloway-Yes, R. Sanders-Yes  
Carried (5-0)

**Old Business/Ongoing Business**

**Industrial Park Sign:**

D. Berger reported that the sign is complete and working. Also, the new Crop Production Services panel has been installed. The Board agreed that a fee schedule should be put together for advertising on the sign.

**150 S. Main Street:**

D. Berger reported that we are just waiting for a closing date from G. Glinski.

**110 E. Silver Street:**

D. Berger reported that the amount of \$5776.76 for the purchase of the property was given in error by Stephenie Kyser, Hillsdale County Treasurer. The correct amount to purchase the property was \$6318.11. The Board previously approved \$5776.76 plus up to \$100 for the fee to transfer the title, so the Board needs approve an additional \$441.35 for the purchase.

-R. Galloway moved, D. Cleveland seconded to approve the additional \$441.35 for the purchase of 110 E. Silver Street.

Roll Call: C. Newton-Yes, D. Gollnick-Yes, R. Galloway-Yes, D. Cleveland-Yes, R. Sanders-Yes  
Carried (5-0)

-C. Newton mover, D. Cleveland seconded to recess the meeting so the Board could go inspect 150 S. Main Street. Carried (5-0) The meeting was recessed at 7:34 pm.

The Board reconvened the meeting at 8:10 pm.

The Board agreed that the key for the deadbolt at 150 S. Main Street needed to be obtained from G. Glinski, and that the building needed to be emptied of all items before the closing date of the sale.

**New Business/Future Business:**

None

C. Newton moved to adjourn the meeting.

-Meeting was adjourned at 8:12 pm

Respectfully submitted,

Dena Berger,  
TIFA Plan Administrator