



City of Reading • 113 S. Main St. • Reading, MI 49274 • (517) 283-2604

The City of Reading is looking for qualified individual(s) to fill vacancies on the Reading Planning Commission.

Any individual wanting to be appointed to fill a vacancy should provide a Letter of Interest, as well as the attached Application for Appointment, to the City of Reading Clerk/Treasurer, 113 S. Main Street, PO Box 240, Reading, MI 49274 by Tuesday, January 5, 2020.

Please note that currently Reading City Hall is closed to the Public. While City offices remain closed to the public, all City business can be conducted by phone, Email and online. City Hall: Ph. 517-283-2604, 517-398-4828 or Email- ct@reading.mi.us.

In addition, you may drop your Letter of Interest and Application for Appointment in the **Secure Drop Box** located behind City Hall to the Southside of the middle door.

“City of Reading is an Equal Opportunity Provider and Employer”

**CITY OF READING
BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

1. Name _____ 2. Occupation _____

3. Employer _____ 4. email address _____

5. Home Address _____
Street City Zip

6. Home Telephone _____ 7. Business Phone _____

8. Length of residency in Reading _____

9. List other community organizations/commissions that you are a member.

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

Date of Application

Signature

PLEASE RETURN THIS APPLICATION TO: City of Reading
113 S. Main Street
PO BOX 240
Reading, MI 49274
Ph. 517-283-2604
Fax 517-283-3601